

**The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting December 13, 2025**

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Wednesday, December 13, 2025 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

PRESENT

Reeve- Ron Brumwell,
Councillor of Division 1 - Shae Nichols
Councillor of Division 2 - Rene Steinhauer,
Councillor of Division 3 - Bruce Richards
Councillor of Division 5 - Dave Delahey
Councillor of Division 6 - Kim Dalgarno
Administrator - Mike Wirges

CALL TO ORDER

With a Quorum being present, Reeve Ron Brumwell assumed the chair and called the meeting to order at 8:30 a.m.

**CONFLICT OF INTEREST
DISCLOSURE**

None to declare

AGENDA APPROVAL

261/25 **Dalgarno:** That Council approve the Agenda as presented.

Carried

MINUTES

262/25 **Delahey:** That the Minutes from the Regular Council Meeting held on November 12, 2025 be approved as presented.

Carried

FINANCIAL STATEMENT

263/25 **Dalgarno:** That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of November 2025 as presented on Schedule A.

Carried

ACCOUNTS PAYABLE

264/25 **Nichols:** That Council approve the Accounts Payable for corresponding cheque numbers 15184 to 15221 totalling \$1,061,694.52 in addition to the Canada Trust Electronic Banking payments totalling \$391,488.78 as presented on Schedule B showing a combined total of \$1,453,183.30

Carried

**RESCIND RESOLUTION
NUMBERS: 237/25 & 238/25**

265/25 **Delahey:** That due to a Bylaw amendment requirement from Community Planning, Council rescind Resolution numbers 237/25 and 238/25.

Carried

**BYLAW NO. 3-2025 ZONING
AMENDMENT**

266/25 **Steinhauer:** That Bylaw No. 3-2025 being a Bylaw to Amend the Zoning Bylaw No. 6-2011 be given Second Reading.

Carried

267/25 **Dalgarno:** That Bylaw No. 3-2025 being a Bylaw to Amend the Zoning Bylaw No. 6-2011 be given Third and Final Reading.

Carried

**DEVELOPMENT PERMIT NO.
18-2025 SUBDIVISION SW/SE
13-17-27 W2**

268/25 **Richards:** That Council recommend the approval of the proposed plan of subdivision submitted on behalf of the owner of SE/SW 13-17-27 W2, being an application to subdivide a 12.59-hectare (31.11 acre) parcel, for Commercial purposes which includes a Service Road, noting the following conditions and comments:
(a)The proposed parcel conforms to the existing zoning (PHC-1) Section 13.5 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011 pending approval of the Zoning Amendment (Bylaw No. 3-2025) by the Ministry of Government Relations-Community Planning Branch;
(b)Council acknowledges that a Servicing Agreement with the applicant will be required;
(c)Council directs that cash-in-lieu of municipal reserve lands be accepted from the applicant, and that sum owing in this regard be set at \$15,567.00.

Carried

Reeve's Initials

Administrator's Initials

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VISITOR

Sid Wilson, Municipal Foreman appeared before Council at 8:57 a.m. to discuss the following work related matters:
 -gravel inventory;
 -roads prepped for winter;
 -mowing of back roads and problem areas;
 -mower condition and replacement option;
 -gravel truck options

Mr. Wilson exited the meeting at 9:55 a.m.

Doug Thul, property owner containing RM gravel resource entered Council Chambers at 9:57 a.m. to discuss current gravel inventory options.

Mr. Thul exited the meeting at 10:33 a.m.

**MUNICIPAL ELIGIBILITY
DECLARATION**

269/25

Delahey: That Council of the Rural Municipality of Moose Jaw No. 161 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations; The Municipality does not run a Municipal Waterworks System; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and all members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

**2026 REGULAR COUNCIL
MEETING SCHEDULE**

270/25

Nichols: That the Council approve the amended 2026 Regular Council meeting schedule as shown on Schedule D.

Carried

SEASONAL TO FULL TIME

271/25

Dalgarno: That Council approve Don McMillan moving from a seasonal roll to a full time equivalent position effective January 1, 2026.

Carried

MUNICIPAL AUDITORS

272/25

Dalgarno: That Council appoint Dudley and Company as the auditors for the 2025 Financial Statement and authorize the Letter of Engagement as presented.

Carried

**PAY REMAINING 2025
INVOICES**

273/25

Nichols: That Council authorize the Administrator to pay for any remaining and outstanding 2025 invoices.

Carried

**RESERVE ACCOUNT
ADJUSTMENTS**

274/25

Dalgarno: That Council authorize the following Reserve account adjustments:

<i>Reserve accounts</i>	<i>Balance Before</i>	<i>Adjustments</i>	<i>Balance After</i>
General	\$ 5,000.00	\$ -	\$ 5,000.00
Equipment and Vehicles	\$ 208,355.00	-\$ 8,355.00	\$ 200,000.00
Buildings	\$ 16,185.00	\$ 15,000.00	\$ 31,185.00
Infrastructure (Roads)	\$ 435,346.00	\$ 170,000.00	\$ 605,346.00
Bridges	\$ 445,000.00	\$ 35,000.00	\$ 480,000.00
Municipal Reserve (Cash in Lieu)	\$ 139,028.00	\$ 16,290.00	\$ 155,318.00
Moose Jaw Regional Health Centre	\$ 85,000.00	\$ 10,000.00	\$ 95,000.00
Succession Planning	\$ 40,000.00	\$ -	\$ 40,000.00
Total	\$ 1,373,914.00	\$ 237,935.00	\$ 1,611,849.00

Carried

Reeve's Initials

Administrator's Initials

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SARM PROCUREMENT	275/25	<p><u>Delahey:</u> That Council authorize the Administrator to post onto Sask Tenders that the RM of Moose Jaw intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1 and December 31, 2026.</p>	<p><u>Carried</u></p>
BUILDING BURN REQUEST 24TH AVE	276/25	<p><u>Delahey:</u> That Council deny the request of the owner of Parcel B-NE 26-16-27 W2 to burn buildings on the property due to legislation from the Ministry of Environment and the close proximity to nearby residential properties.</p>	<p><u>Carried</u></p>
BOARD OF REVISION APPOINTMENT 2026	277/25	<p><u>Steinhauer:</u> That pursuant to Subsection 220(1) of The Municipalities Act, the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh and furthermore appoints Nicolle Hoskins as Secretary to the Board.</p>	<p><u>Carried</u></p>
PLANNING AND DEVELOPMENT APPEALS BOARD 2026	278/25	<p><u>Nichols:</u> That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh and furthermore appoints Claudette McGuire as Secretary to the Board</p>	<p><u>Carried</u></p>
MUNICIPAL ENFORCEMENT APPEALS BOARD 2026	279/25	<p><u>Bruce:</u> That pursuant to Subsection 365(1)(a) of The Municipalities Act, the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Municipal Board of Appeal process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Municipal Board of Appeal: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Rick Rayner and Rick Leigh and furthermore appoints Nicolle Hoskins as Secretary to the Board.</p>	<p><u>Carried</u></p>

Reeve's Initials

Administrator's Initials

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2026 WEED INSPECTOR	280/25	<u>Dalgarno</u> : That Council appoint Glenn Chernick as the 2026 Weed Inspector for the Municipality.	<u>Carried</u>
ADMINISTRATOR REPORT	281/25	<u>Dalgarno</u> : That Council accept the Administrator's report as presented.	<u>Carried</u>
SGI GRANT	282/25	<u>Delahey</u> : That Council authorize the Administrator to apply for the next intake of the SGI Community Grant, towards the supply of digital speed indicator signs to be used on Caribou St. W.	<u>Carried</u>
CORRESPONDENCE	283/25	<u>Nichols</u> : That Council acknowledge receipt of the correspondence as listed: a) SARM : Rural Dart Newsletters; Rural Sheaf Newsletter; Div. 2 update C. Jordenson b) Agriculture in the Classroom : Newsletter c) Building and Technical Standards : Newsletter d) FCM : Newsletter e) Saskatchewan Agriculture : Newsletter	
ADJOURN	284/25	<u>Nichols</u> : That the meeting be adjourned at 11:31 a.m.	<u>Carried</u>

Reeve's Signature

Administrator's Signature