

**The Rural Municipality of Moose Jaw No. 161**  
**Regular Council Meeting December 10 , 2024**

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, December 10, 2024 in the Municipal Office, 1410 Caribou St. W.,Moose Jaw, Saskatchewan.

**PRESENT**

Reeve- Ron Brumwell,  
Councillor of Division 1 - Shae Nichols,  
Councillor of Division 2 - Rene Steinhauer,  
Councillor of Division 3 - Bruce Richards,  
Councillor of Division 4- Scott Durrant,  
Councillor of Division 5 - Dave Delahey  
Councillor of Division 6- Kim Dalgarno,  
Administrator - Mike Wirges

**CALL TO ORDER**

Gallery: Don McKnight  
With a Quorum being present, Reeve Ron Brumwell assumed the chair and called the meeting to order at 8:30 a.m.

**AGENDA APPROVAL**

**279/24**    **Dalgarno:** That Council approve the Agenda as presented

**Carried**

**CONFLICT OF INTEREST  
DISCOLSURE**

None to report

**MINUTES**

**280/24**    **Delahey:** That the Minutes from the Regular Council Meeting held on November 12, 2024 be approved as presented.

**Carried**

**VISITOR**

Cal and Debra Cowan joined the meeting via Zoom at 9:00 a.m. to discuss the proposed zoning amendment and commercial subdivision.  
  
The Cowans exited/disconnected from the meeting at 9:15 a.m.

**FINANCIAL STATEMENT**

**281/24**    **Durrant:** That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of November 2024 as presented on Schedule A.

**Carried**

**ACCOUNTS PAYABLE**

**282/24**    **Nichols:** That Council approve the Accounts Payable for corresponding cheque numbers 14806 to 14821 totalling \$76,404.18 in addition to the Canada Trust Electronic Banking payments totalling \$71,160.93 as presented on Schedule B showing a combined total of \$147,565.11.

**Carried**

**BYLAW NO. 5-2024**

**283/24**    **Steinhauer:** That Bylaw No. 5-2024 being a Bylaw to Amend the Zoning Bylaw No. 602011 be given Second Reading.

**Carried**

**284/24**    **Richards:** That Bylaw No. 5-2024 being a Bylaw to Amend the Zoning Bylaw No. 602011 be given Third and Final Reading.

**Carried**

**VISITOR**

Joanne Kwasnicki - SARM Division2 Plant Health Technical Advisor entered Council chambers at 10:06 a.m. to discuss current programs relating to weed and pest control.  
  
Ms. Kwasnicki exited the meeting at 10:15 a.m.

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**Reeve's Initials**

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**Administrator's Initials**

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting December 10 , 2024

DEVELOPMENT PERMIT NO. 26-2024 PLAN OF SUBDIVISION SE 13-17-27 W2	285/24	<p><b><u>Nichols:</u></b> That Council recommend the approval of the proposed Plan of Subdivision submitted on behalf of the owners of SE 13-17-27 W2, being an application to subdivide 4 parcels totaling 4.13 hectares (10.21 acres) for Commercial purposes, noting the following conditions and comments:</p> <p>a) The parcels proposed for the SE 13-17-17 W2 will conform to Zoning (PHC-1) Section 13.5 pending approval of the Zoning Amendment (Bylaw No. 5-2024) by the Ministry of Government Relations-Community Planning Branch;</p> <p>b) Council has agreed to Cash in Lieu of Municipal Reserve in the amount of \$5,110.00;</p> <p>c) A Servicing Agreement will be required with the Applicant</p> <p style="text-align: right;"><b><u>Carried</u></b></p>
VISITORS		<p>Grant Babich, Bruce Durie, John Oonincx - Pasqua Community Hall Committee entered Council chambers at 10:31 a.m. to discuss proposed capital projects for the hall.</p> <p>The delegates exited the meeting at 10:55 a.m.</p> <p>Don McKnight-Pasqua resident addressed Council at 11:00 a.m. regarding obtaining an extension on a Order to Remedy.</p>
ORDER TO REMEDY EXTENSION	286/24	<p><b><u>Steinhauer:</u></b> That Council enter into an agreement with Don and Russell McKnight to have both buildings demolished and removed from Blk/Par A-Plan 101292218 Ext 1 Parcel 161710837 in the Hamlet of Pasqua by June 30th, 2025 and furthermore, if the buildings are not removed by June 30th, Council will adhere to the Order to Remedy and have the buildings removed at the owners expense.</p> <p style="text-align: right;"><b><u>Carried</u></b></p> <p>Mr. McKnight-Pasqua exited the meeting at 11:30 a.m.</p>
COMMITTEE APPOINTMENTS	287/24	<p><b><u>Richards:</u></b> That Council approve the Committee appointments as shown on Schedule C.</p> <p style="text-align: right;"><b><u>Carried</u></b></p>
MUNICIPAL DECLARATION	288/24	<p><b><u>Dalgarno:</u></b> That Council of the Rural Municipality of Moose Jaw No. 161 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations; The Municipality does not run a Municipal Waterworks System; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and all members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> <p style="text-align: right;"><b><u>Carried</u></b></p>
WEED INSPECTOR APPOINTMENT	289/24	<p><b><u>Durrant:</u></b> That Council appoint Glen Chernick as Weed Inspector for 2025.</p> <p style="text-align: right;"><b><u>Carried</u></b></p>
BUILDING OFFICIALS APPOINTMENT	290/24	<p><b><u>Nichols:</u></b> That Council appoint Clayton Meier – BOL332; Ryan Thiessen – BOL555; Shenah Cartier - BOL622; Clint Vargo – BOL798; Kelsey Rebryna - BOL818; Matthew Stepp - BOL807 of Municode Services Ltd. as Building Officials of the Municipality of the RM of Moose Jaw No. 161 for 2025.</p> <p style="text-align: right;"><b><u>Carried</u></b></p>

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Reeve's Initials

\_\_\_\_\_  
Administrator's Initials

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting December 10 , 2024

BOARD OF REVISION  
APPOINTMENT 2025

**291/24**     **Delahey:** That pursuant to Subsection 220(1) of The Municipalities Act, the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh and furthermore appoints Nicolle Hoskins as Secretary to the Board.

**Carried**

PLANNING AND  
DEVELOPMENT APPEALS  
BOARD 2025

**292/24**     **Dalgarno** That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh and furthermore appoints Claudette McGuire as Secretary to the Board

**Carried**

MUNICIPAL ENFORCEMENT  
APPEALS BOARD 2025

**293/24**     **Durrant:** That pursuant to Subsection 365(1)(a) of The Municipalities Act, the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Municipal Board of Appeal process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Municipal Board of Appeal: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh and furthermore appoints Nicolle Hoskins as Secretary to the Board.

**Carried**

APPOINT ADMINISTRATOR

**294/24**     **Nichols:** That Council appoint Mike Wirges as Administrator for the RM of Moose Jaw No. 161 for 2025.

**Carried**

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**Reeve's Initials**

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**Administrator's Initials**

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting December 10 , 2024

DEVELOPMENT PERMIT NO.  
33-2024 SUBDIVISION  
REQUEST SW 24-16-26 W2

295/24

**Nichols:** That Council recommend the approval of the proposed plan of subdivision submitted on behalf of the owner of SW 24-16-26 W2, being an application to subdivide a 4-hectare (10-acre) parcel for Residential purposes, noting the following conditions and comments:

(a)The proposed parcel conforms to the existing zoning Section 7.4 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011, as Council recognizes the physical and topographical layout of the proposed parcel;

(b)Council acknowledges that a Servicing Agreement with the applicant will not be required as the access roads in question are in the jurisdiction of the City of Moose Jaw;

(c)The applicant will be required to engage the City of Moose Jaw with respect to any road improvements (if needed) in addition to on going road maintenance, including snow removal;

(d)Council acknowledges the letter received from the City of Moose Jaw and advises the applicant of potential conflicts with future industrial developments within City limits.

**Carried**

VISITOR

Sid Wilson Foreman entered the meeting at 12:30 p.m. to discuss Public Works related matters including: Cline road build up completed, including the installation of erosion control; Operators kept up with the 2 major snow events that occurred over the past few weeks; Finn Doors have been picked up; Refabricated sand spreader for the tandem truck working very well; drain installation completed for the excess condensation from main shop floor heaters.

Council recessed for lunch at 12:55 p.m.

Meeting resumed at 1:45 p.m.

Shawn Mauer from Finning Canada entered Council Chambers at 1:45 p.m. to discuss Cat Grader options.

Mr. Mauer exited the meeting at 2:00 p.m.

Mr. Wilson exited the meeting at 2:10 p.m.

2024 GRADER PURCHASE

296/24

**Durrant:** That Council authorize the purchase of a 2024 Caterpillar 160 JOY-BR Motor Grader for the purchase and delivery in early 2025 from Finning Canada at a price difference of \$363,955.72 including applicable taxes/fees which includes the trade in of the 2019 160M.

**Carried**

DP34-2024 4,500 SQ. FT.  
ACCESSORY BUILDING +  
SECOND APPROACH

297/24

**Delahey:** That Council deny the request for a proposed accessory building of 4,500 sq. ft. from the owner in Pt. SW 26-16-27 W2 due to the Zoning of Country Residential lots being limited 3,000 sq. ft. which was amended in 2017 from 2,000 sq. ft. and furthermore that the request for a second approach be approved, conditional upon the applicant being responsible for all costs of installation including culverts under the supervision of the Municipal Foreman.

**Carried**

DP32-2024 SUBDIVISION  
PROPOSAL NW 22-16-25 W2

298/24

**Delahey:** That Council recommend the approval of the proposed plan of subdivision submitted on behalf of the owner of NW 22-16-25 W2, being an application to subdivide a 6.05-hectare (14.95 - acre) parcel for a pre-existing Agriculture-Commercial Operation, noting the following conditions and comments:

(a)The proposed parcel conforms to the existing zoning Section 7.5.3 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011;

(b)Council acknowledges that a Servicing Agreement with the applicant will not be required;

(c)Council acknowledges that the older house on the property has been identified by the developer as a future office building for the Ag-Commercial business, therefore request that a Zoning Amendment not be required by Community Planning.

**Carried**

Reeve's Initials

Administrator's Initials

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting December 10 , 2024

BYLAW 6-2024

299/24

**Richards:** That Bylaw No. 6-2024 being a Bylaw to Provide for Entering into an Agreement under Section 69 of *The Planning and Development Act, 2007* for a Contract Zone be given First Reading

Carried

PAY REMAINING 2024  
INVOICES

300/24

**Dalgarno:** That Council authorize the Administrator to pay for any remaining and outstanding 2024 invoices.

Carried

RESERVE ACCOUNT  
ADJUSTMENTS

301/24

**Nichols:** That Council authorize the following Reserve account adjustments:

<i>Reserve accounts</i>	<i>Balance Before</i>	<i>Adjustments</i>	<i>Balance After</i>
General	\$ 5,000.00	\$ -	\$ 5,000.00
Equipment and Vehicles	\$ 200,000.00	\$ 8,355.00	\$ 208,355.00
Buildings	\$ 75,000.00	-\$ 58,815.00	\$ 16,185.00
Infrastructure (Roads)	\$ 1,325,975.00	-\$ 290,629.00	\$ 1,035,346.00
Bridges	\$ 750,000.00	\$ 35,000.00	\$ 785,000.00
Municipal Reserve ( Cash in Lieu)	\$ 129,743.00	\$ 8,675.00	\$ 138,418.00
Moose Jaw Regional Health Centre	\$ 75,000.00	\$ 10,000.00	\$ 85,000.00
Succession Planning	\$ 40,000.00	\$ -	\$ 40,000.00
Total	\$ 2,600,718.00	-\$ 287,414.00	\$ 2,313,304.00

Carried

SARM PROCUREMENT

302/24

**Durrant:** That Council authorize the Administrator to post onto Sask Tenders that the RM of Moose Jaw intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1 and December 31, 2025.

Carried

PARCEL TIE - BOHARM LOTS

303/24

**Steinhauer:** That the RM of Moose Jaw No. 161 consents to creating a parcel tie between Lot 13A, Block 2, Plan 102439739 Ext.0 and Lot 20A, Block 2, Plan 102439739 Ext.0 in the Hamlet of Boharm.

Carried

HUMANE SOCIETY ANIMAL  
CONTROL AT 15 WING

304/24

**Nichols:** That Council authorize an increase to \$400.00 per month to the Moose Jaw Humane Society to provide for Animal Control for CFB 15 Wing pursuant to Bylaw No. 03-2009 and furthermore the amount provided be reviewed every 3 years.

Carried

SAMA SERVICE CHARTER

305/24

**Dalgarno:** That Council authorize the Administrator to sign the SAMA Service Charter as presented.

Carried

RMAA CURLING DONATION

306/24

**Dalgarno:** That Council authorize a donation to the Rural Municipal Administrator's Association (RMAA) as a contribution to the annual curling bonspiel.

Carried

Reeve's Initials

Administrator's Initials

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Regular Council Meeting December 10 , 2024

ECONOMIC TAX EXEMPTION - UFA	307/24	<u>Delahey</u> : That Council authorize the Tax Exemption Agreement with United farmers of Alberta (UFA) as per Policy of Council.	<u>Carried</u>
ADMINISTRATOR REPORT	308/24	<u>Nichols</u> : That Council accept the Administrator's report as presented.	<u>Carried</u>
CORRESPONDENCE	309/24	<u>Nichols</u> : That Council acknowledge receipt of the correspondence as listed: a) <b>SARM</b> : Rural Dart and Rural Sheaf newsletters; That's a wrap Convention summary b) <b>Saskatchewan Watersheds</b> : Newsletter; Nitrogen workshop details c) <b>APAS</b> : Ag Matters Newsletter d) <b>Saskatchewan Agriculture</b> - Newsletter e) <b>Palliser Regional Library</b> - For the Record newsletter f) <b>Southwest Recreation</b> - Newsletter	<u>Carried</u>
ADJOURN	310/24	<u>Durrant</u> : That the meeting be adjourned at 3:30 p.m.	<u>Carried</u>

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Reeve's Signature

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Administrator's Signature