

**The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting May 7 , 2024**

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, May 7, 2024 in the Municipal Office, 1410 Caribou St. W.,Moose Jaw, Saskatchewan.

PRESENT

Reeve- Ron Brumwell,
Councillor of Division 1 - Shae Nichols,
Councillor of Division 2 - Rene Steinhauer,
Councillor of Division 3 - Bruce Richards,
Councillor of Division 4- Scott Durrant,
Councillor of Division 5- Dave Delahey,
Councillor of Division 6- Kim Dalgarno,
Administrator - Mike Wirges

CALL TO ORDER

With a Quorum being present, Reeve Ron Brumwell assumed the chair and called the meeting to order at 8:28 a.m.

**CONFLICT OF INTEREST
DISCOLSURE**

No Conflicts declared

AGENDA APPROVAL

110/24 **Nichols:** That Council approve the Agenda as presented

Carried

CLOSED SESSION

111/24 **Dalgarno:** That the meeting move into a Closed Session to discuss Human Resource related issues.

Carried

BACK IN SESSION

112/24 **Durrant:** That the meeting move back in session.

Carried

MINUTES

113/24 **Delahey:** That the Minutes from the Regular Council Meeting held on April 9, 2024 be approved as presented.

Carried

FINANCIAL STATEMENT

114/24 **Nichols:** That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of April 2024 as presented on Schedule A.

Carried

ACCOUNTS PAYABLE

115/24 **Delahey:** That Council approve the Accounts Payable for corresponding cheque numbers 14549 to 14585, in addition to the Canada Trust Electronic Banking payments totalling \$147,838.31 as presented on Schedule B.

Carried

VISITOR

Sid Wilson, Municipal Foreman appeared before Council at 8:50 a.m. to discuss the following work related matters:

- 2014 truck issues in shop;
- Gravel Map review;
- follow-up with manufacturer of new 10 yard scraper;
- mag chloride location plans;
- reconsidered option to obtain GPPS gravel, as it contained too much clay material.

Mr. Wilson exited the meeting at 9:31 a.m.

Reeve's Initials

Administrator's Initials

The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting May 7 , 2024

VISITORS

Maryse Carmichael-City Manager and Bevan Harlton-Director of Operations representing the City of Moose Jaw entered Council Chambers at 10:00 a.m. to discuss the proposed Solid Waste Management Facility. In addition, Tessa Fauth and Mark Parker from GHD and Jennifer Taylor from Associated Engineering also joined the meeting via Microsoft Teams to present status updates.

The delegates exited the meeting at 11:04 a.m.

Col. Kevin Tipper and Karen Winter representing CFB 15 Wing entered Council Chambers at 11:06 a.m. to discuss initiatives and provide contacts to Council.

The delegates exited the meeting at 11:41 a.m.

AMEND RESOLUTION 93/24
RE: MUNICIPAL RESERVE ON
SUBDIVISION NW/SW 10-16-
26 W2

116/24

Steinhauer: That upon receiving the comments from Government Relations Community Planning Branch, Council reconsider the Municipal Reserve requirement of the proposed plan of subdivision submitted on behalf of the owner of Parcel A Plan 102275254 on the SW 10-16-26 W2, being an application to subdivide a 5.96 hectare (14.72 acre) parcel for Residential purposes, and directs that cash-in-lieu of municipal reserve lands be accepted from the applicant, and that sum owing in this regard be set at \$7,360.00

Carried

VIOLENCE IN THE
WORKPLACE POLICY

117/24

Durrant: That Council approve the Prevention of Violence in the Workplace Policy which takes effect May 10, 2024.

Carried

EASEMENT REQUEST

118/24

Steinhauer: That Council refrain from entering into an easement agreement to accommodate an earthen berm with the owner of Pt. SW 5-17-25 W2 and request the applicant to resubmit the berm design to not impede access to adjacent properties and furthermore remind the applicant of the RM's commitment to provide the culverts at cost, which is the same policy used for other drainage projects in the RM.

Carried

GRAVEL PIT VOLUMETRICS
QUOTES

119/24

Delahey: That Council approve and accept the quote provided by Zach James Media for the purpose of Gravel Pit volume measurements at a total price of \$1,950.00 plus applicable taxes.

Carried

MUNICIPAL HAIL
WITHDRAWAL LIST

120/24

Dalgarno: That Council approve the 2024 Municipal Hail Withdrawal list as presented by Saskatchewan Municipal Hail Insurance Ltd.

Carried

APPOINT ACTING
ADMINISTRATOR

121/24

Nichols: That due to the current Administrator's impending medical leave, Council appoint Janna Smith as Acting Administrator effective May 14th, 2024 and furthermore increase the remuneration in recognition of the additional responsibilities by \$2,000.00 per month.

Carried

Reeve's Initials

Administrator's Initials

The Rural Municipality of Moose Jaw No. 161

Regular Council Meeting May 7 , 2024

TEMPORARY OFFICE ASSISTANT	122/24	<u>Richards:</u> That Council authorize entering into a contract agreement with Charlene Loos as a temporary Office Assistant on an as needed basis as determined by the Acting Administrator.	<u>Carried</u>
DEVELOPMENT PERMIT NO. 15-2024 PROPOSED RIDING ARENA	123/24	<u>Nichols:</u> That Council acknowledge Development Permit No. 15-2024 being an application for a Riding Arena proposed on behalf of Twin Lakes Ranch Ministries located at the SW 3-17-25 W2 and subject to the Discretionary Use process, set the date for the Public Hearing for June 18, 2024.	<u>Carried</u>
JUNE 18, 2024 COUNCIL MEETING DATE	124/24	<u>Dalgarno:</u> That Council amend the date for the next Regular Council meeting originally scheduled for June 11th, 2024 to June 18, 2024 at 8:30 a.m.	<u>Carried</u>
SCTPC WORKING COMMITTEE NOMINATION	125/24	<u>Delahey:</u> That The Rural Municipality of Moose Jaw No. 161 hereby nominate Councillor Shae Nichols as Executive for the Working Committee (EWC) representing Division 3-Rural for the South Central Transportation Planning Committee.	<u>Carried</u>
BUILDING OFFICIAL APPOINTMENT	126/24	<u>Durrant:</u> That Council amend the appointment schedule for Building Officials by including Kelsey Rebryna BOL # 818.	<u>Carried</u>
SASKTEL EASEMENT	127/24	<u>Dalgarno:</u> That Council enter into an Easement Agreement with SaskTel for the purpose of an underground cable located through a designated Municipal Buffer on the NW 2-17-27 W2.	<u>Carried</u>
NON-CONFORMING USE OF A COUNTRY RESIDENTIAL PARCEL	128/24	<u>Richards:</u> That Council authorize a letter to forward to the owner of Parcel 11 NW 26-16 27 W2 regarding a non-conforming use of a vacant Country Residential parcel.	<u>Carried</u>
ROAD SIGN REQUEST	129/24	<u>Nichols:</u> That Council authorize the application for a "Commercial Drive" road sign on Highway 363 (32nd Ave) and 24th Ave, upon receiving approval from the Ministry of Highways with the costs being borne by the developer of NW 11-17-27 W2.	<u>Carried</u>
ADMINISTRATOR REPORT	130/24	<u>Dalgarno:</u> That Council accept the Administrator's report as presented.	<u>Carried</u>
CORRESPONDENCE	131/24	<u>Delahey:</u> That Council acknowledge receipt of the correspondence as listed: a) SARM: Rural Dart Newsletters; Rural Sheaf; Board of Directors Announcement b) Enbridge Pipelines: Ground Disturbance information handouts c) Food and Farmcare Saskatchewan: Magazine and Handouts d) Saskatchewan Watersheds: Newsletter e) APAS: Newsletter f) Sask Power: Wood Pole maintenance program	<u>Carried</u>

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ADJOURN

132/24 Durrant: That the meeting be adjourned at 1:51 p.m.

Carried

Reeve's Signature

Administrator's Signature