

**The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting December 12, 2023**

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, December 12, 2023 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

PRESENT

Reeve - Ron Brumwell,
Councillor of Division 1 - Shae Nichols (via Zoom),
Councillor of Division 2 - Rene Steinhauer,
Councillor of Division 3 - Bruce Richards,
Councillor of Division 4 - Scott Durrant,
Councillor of Division 6 - Kim Dalgarno
Administrator - Mike Wirges

CALL TO ORDER

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:32 a.m.

**CONFLICT OF INTEREST
DISCLOSURE**

None to declare

AGENDA APPROVAL

252/23

Dalgarno: That Council approve the Agenda as presented.

Carried

MINUTES

253/23

Durrant: That the Minutes from the Council Meetings held on November 14, 2023 be approved as presented.

Carried

FINANCIAL STATEMENT

254/23

Steinhauer: That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of November 2023 as presented on Schedule A.

Carried

ACCOUNTS PAYABLE

255/23

Richards: That Council approve the Accounts Payable for corresponding cheque numbers 14332 to 14349 in addition to the Canada Trust Electronic Banking payments totalling \$81,350.45 as presented on Schedule B.

Carried

VISITOR

Sid Wilson, Municipal Foreman- Public Works appeared before Council at 8:50 a.m. to discuss work related matters. The following topics, among other matters, were discussed:
- Electrical openers for doors have been replaced, but still awaiting controllers and the doors remain inconsistent when closing;
-Hotsy operational issues;
-Changing over to winter equipment

OPENING OF ROAD TENDERS

256/23

Dalgarno: That Council award the clay cap project for 2.3 km of Range Road 2270 between East 1/ SE 12-18-27 W2 and W 6/SW 7-16-26 W2 to KMS Construction Ltd. At a bid of \$179,000.00 plus applicable taxes.

Carried

**AWARDING OF GRAVEL
HAULING**

257/23

Richards: That Council award the gravel hauling tender to Sandy Hill Trucking for the years 2024-2026 inclusive at a rate of 34 cents per cubic yard mile and a loading rate of 80 cents per cubic yard and furthermore a fuel charge adjustment will amend the yard mile rates by adding 1/2 cent for fuel prices above \$1.20 per litre on a sliding scale.

Carried

Reeve's Initials

Administrator's Initials

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AWARDING OF MOWING TENDER	258/23	<u>Richards:</u> That Council award the roadside mowing tender to Silver Dirtworks for the years 2024-2026 inclusive at a rate of \$210.00 per hour. <p style="text-align: right;"><u>Carried</u></p>
BAILDON PIT RENTAL	259/23	Mr. Wilson exited the meeting at 9:32 a.m. <u>Durrant:</u> That Council renew the land rental agreement with Ron MacDonald for another 5 year period at a rate of \$400.00 per year, subject to the renter being made aware that should gravel development occur on the property by the Municipality, the Agreement may be subject to cancellation and furthermore authorize the Reeve and Administrator to sign the Rental Agreement. <p style="text-align: right;"><u>Carried</u></p>
VISITOR		Liam Whitelaw representing UFA entered Council chambers at 9:51 a.m. to discuss a proposed development in the Municipality. Mr. Whitelaw exited the meeting at 10:05 a.m.
APPROACH APPROVAL	260/23	<u>Durrant</u> That Council authorize the replacement of a low profile approach on the 8 mile road, conditional upon the applicant providing the clay material and fencing on the west side of the adjacent property owner, to prevent unauthorized access, while the RM will be responsible for the shaping of the approach. <p style="text-align: right;"><u>Carried</u></p>
MUNICIPAL DECLARATION	261/23	<u>Durrant:</u> That Council of the Rural Municipality of Moose Jaw No. 161 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations; The Municipality does not run a Municipal Waterworks System; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and all members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <p style="text-align: right;"><u>Carried</u></p>
APPOINTMENT OF WEED AND PEST CONTROL OFFICERS	262/23	<u>Nichols:</u> That Council appoint Glenn Chernick as the Municipal Weed Inspector and Ryan Budd as the Municipal Pest Control Officer for 2024. <p style="text-align: right;"><u>Carried</u></p>
APPOINTMENT OF BUILDING OFFICIALS	263/23	<u>Dalgarno:</u> That Council appoint Clayton Meier – BOL332; Ryan Thiessen – BOL555; Travis Elkin – BOL580; Shenah Cartier - BOL622; Clint Vargo – BOL798 of MuniCode Services Ltd. as Building Officials of the Municipality of the RM of Moose Jaw No. 161 for 2024. <p style="text-align: right;"><u>Carried</u></p>
2024 REGULAR MEETING DATES	264/23	<u>Durrant:</u> That Council accept the 2024 list of Council Meeting Dates as shown on Schedule C. <p style="text-align: right;"><u>Carried</u></p>
VISITOR		Jess Blair of Legend Livestock entered Council Chambers at 10:30 a.m. to discuss an alternate truck route initiative. Mr. Blair exited the meeting at 11:00 a.m.

Reeve's Initials

Administrator's Initials

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**DEVELOPMENT PERMIT NO
30-2023**

265/23

Dalgarno: That Council approve Development Permit No. 30-2023, being an application to construct and operate a Cardlock on Lot 21 - NW 11-17-27 W2 conditional upon the following: a) The proposal shall take place as shown on the site plan submitted with the Development Permit; b) Proper signage indicating entry and exit locations to ensure traffic exits onto RR2272 (32nd Ave.) from the location; c) a Building Permit will be required for all buildings exceeding 100 sq. ft.

Carried

**PARCEL TIE REMOVAL
REQUEST**

266/23

Durrant: That Council authorize and approve the proposed Parcel Tie Removal submitted on behalf of the owner of Parcel 105493967 on the NE 29-16-25 W2, subject to the following conditions and comments:
(a) The proposed parcel conforms to the existing zoning (AR) Section 7.5.3 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011, due to the physical limitations of the parcel;
(b) In order to satisfy the access requirements, the approval is conditional upon the new owner proceeding with a Parcel tie between 105493967 and 146975664 on the SE 29-16-25 W2.

Carried

RECESS

267/23

Dalgarno: That Council recess the meeting at 11:20 a.m. in order to engage with local residents concerning the proposed Solid Waste Management Facility.

Carried

BACK IN SESSION

268/23

Richards: That the meeting move back in session at 12:20 a.m.

Carried

**PAY REMAINING 2023
INVOICES**

269/23

Dalgarno: That Council authorize payment of any remaining 2023 invoices.

Carried

NAMING OF ROAD

270/23

Durrant: That Council authorize the following road parcels to be named "Commercial Drive" located on the NE & NW 11-17-27 W2:

Legal Land Description	Parcel Number	Area
Blk/Par S1-Plan 102415126 Ext 0	204042226	3.84 ha
Blk/Par S2-Plan 102415126 Ext 0	204042237	1.579 ha
Blk/Par S1-Plan 102282656 Ext 1	204042293	1.849 ha

Carried

FIDELITY BOND

271/23

Nichols: That Council acknowledge the presentation of the bond for municipal employees, and further, that Council authorize bonding coverage in the amount of \$200,000.00 for the year 2024.

Carried

**MUNICIPAL RESERVE
ACCOUNT ADJUSTMENTS**

272/23

Steinhauer: That Council authorize the following adjustments to the Reserve Accounts:

Reserve accounts	Balance Before	Adjustments	Balance After
Equipment and Vehicles	\$ 333,000.00	-\$ 133,000.00	\$ 200,000.00
Buildings	\$ 345,000.00	-\$ 270,000.00	\$ 75,000.00
Infrastructure (Roads)	\$ 1,855,795.00	-\$ 530,000.00	\$ 1,325,795.00
Bridges	\$ -	\$ 750,000.00	\$ 750,000.00
Municipal Reserve (Cash in Lieu)	\$ 119,743.00	\$ 10,000.00	\$ 129,743.00
Moose Jaw Regional Health Centre	\$ 65,000.00	\$ 10,000.00	\$ 75,000.00
Total	\$ 2,718,538.00	-\$ 163,000.00	\$ 2,555,538.00

Carried

Reeve's Initials

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PROCUREMENT RESOLUTION	273/23	<u>Dalgarno:</u> That Council authorize the Administrator to post onto Sask Tenders that the RM of Moose Jaw intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1 and December 31, 2024.	<u>Carried</u>
APPOINT ADMINISTRATOR 2024	274/23	<u>Richards:</u> That Council appoint Mike Wirges as Municipal Administrator for the RM of Moose Jaw No. 161 for 2024.	<u>Carried</u>
RAT HARBOURAGE GRANT	275/23	<u>Dalgarno:</u> That Council authorize payment to the owner of SE 12-18-27 W2 in the amount of \$1000.00 for the removal and clean up of abandoned buildings as per the Municipal Rat Harbourage Grant Policy.	<u>Carried</u>
COPIER PURCHASE	276/23	<u>Durrant:</u> That Council authorize the purchase of a Canon DXC-5840i copier from Success Office Systems at a quoted price of \$10,950.00 plus applicable taxes.	<u>Carried</u>
CITY OF MOOSE JAW SOLID WASTE MANAGEMENT FACILITY LETTER	277/23	<u>Dalgarno:</u> That Council acknowledge receipt of the letter forwarded by the City of Moose Jaw regarding a solid waste management facility.	<u>Carried</u>
ALTERNATE TRUCK ROUTE INITIATIVE	278/23	<u>Nichols:</u> That Council support the concept of a designated haul/truck route and furthermore seek to engage the City of Moose Jaw, Industry, and Ministry of Highways to determine feasibility.	<u>Carried</u>
TRAINING REQUEST	279/23	<u>Durrant:</u> Due to recent developments occurring in the RM and the increased work commitments from Municipal office staff, Council decline the request to provide Municipal Administrator training to local municipalities on a temporary basis, which will be reviewed in June, 2024.	<u>Carried</u>
ADMINISTRATOR REPORT	280/23	<u>Steinhauer:</u> That Council accept and file the Administrator's report as presented.	<u>Carried</u>
CORRESPONDENCE	281/23	<u>Dalgarno:</u> That Council acknowledge receipt of the correspondence as listed: a) SARM: Rural Dart Newsletter; Rural Sheaf; Christmas Wishes - Ray Orb b) Palliser Library: Year end newsletter c) FCM: Newsletter d) Saskatchewan Agriculture: Newsletter e) Southwest Recreation: Newsletter f) Municipalities Today: Important date & deadlines	<u>Carried</u>
ADJOURN	282/23	<u>Durrant:</u> That the meeting be adjourned at 1:24 p.m.	<u>Carried</u>

Reeve's Signature

Administrator's Signature

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