

**The Rural Municipality of Moose Jaw No. 161**  
**Regular Council Meeting November 14, 2023**

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, November 14, 2023 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

**PRESENT**

Reeve - Ron Brumwell,  
Councillor of Division 2 - Rene Steinhauer,  
Councillor of Division 3 - Bruce Richards,  
Councillor of Division 4 - Scott Durrant,  
Councillor of Division 5 - Dave Delahey,  
Councillor of Division 6 - Kim Dalgarno  
Administrator - Mike Wirges

**CALL TO ORDER**

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:32 a.m.

**CONFLICT OF INTEREST  
DISCOLSURE**

Councillor Steinhauer declared a Conflict of Interest on item 10 f. ii of the agenda.

**AGENDA APPROVAL**

**225/23**     **Dalgarno:** That Council approve the Agenda as presented.

**Carried**

**MINUTES**

**226/23**     **Durrant:** That the Minutes from the Council Meetings held on October 10, 2023 be approved as presented.

**Carried**

**FINANCIAL STATEMENT**

**227/23**     **Steinhauer:** That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of October 2023 as presented on Schedule A.

**Carried**

**ACCOUNTS PAYABLE**

**228/23**     **Delahey:** That Council approve the Accounts Payable for corresponding cheque numbers 14294 to 14331 in addition to the Canada Trust Electronic Banking payments totalling \$487,072.42 as presented on Schedule B.

**Carried**

**POSTING OF MOWING  
TENDER**

**229/23**     **Richards:** That on the request of Econ Services Ltd. declining the 2 year mowing extension, Council authorize the Administrator to post the 2024-2026 Mowing Tender on Sask Tenders, to be reviewed at the December 12th Regular Meeting.

**Carried**

**VISITOR**

Sid Wilson, Municipal Foreman- Public Works appeared before Council at 8:52 a.m. to discuss work related matters. The following topics, among other matters, were discussed:

- Electrical openers for doors have been replaced, but still awaiting controllers and the doors remain inconsistent when closing;
- back road activities continuing ;
- Spot gravelling completed
- plans for Baildon pit
- scraper requirements

Mr. Wilson exited the meeting at 9:52 a.m.

Greg Simpson and Mitch Dougal representing the Moose Jaw Airport Authority entered Council Chambers at 10:00 a.m. to discuss airport initiatives and grant funding.

Mr. Simpson and Mr. Dougal exited the meeting at 10:40 a.m.

\_\_\_\_\_  
**Reeve's Initials**

\_\_\_\_\_  
**Administrator's Initials**

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting November 14, 2023

BOARD OF REVISION APPOINTMENT 2024	230/23	<p><b><u>Richards:</u></b> That the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen and furthermore the RM appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board.</p> <p><b><u>Carried</u></b></p>
PLANNING AND DEVELOPMENT APPEALS BOARD 2024	231/23	<p><b><u>Durrant:</u></b> That the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark and furthermore appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Board.</p> <p><b><u>Carried</u></b></p>
MUNICIPAL ENFORCEMENT APPEALS BOARD 2024	232/23	<p><b><u>Dalgarno:</u></b> That Council appoints Western Municipal Consulting Ltd. to manage the Enforcement Appeals Board effective Jan 1, 2024 to December 31, 2024 inclusive.</p> <p><b><u>Carried</u></b></p>
GRAVEL STOCKPILE MEASUREMENTS	233/23	<p><b><u>Delahey:</u></b> That Council accept the quote provided by Green Aero Technology Inc., to provide gravel pit volumetrics at the following price: 1 pit up to 5 piles \$1498.50; 2 pits with up to 5 piles per pit \$1393.50; 4 pits with up to 5 piles per pit \$1273.50.</p> <p><b><u>Carried</u></b></p>
PURCHASE AUTHORIZATION FOR SCRAPER	234/23	<p><b><u>Dalgarno:</u></b> That Council authorize the purchase of a used 10 yard scraper to a maximum of \$50,000.00 by the Municipal Foreman.</p> <p><b><u>Carried</u></b></p>
DEVELOPMENT PERMIT NO. 29-2023 SUBDIVISION	235/23	<p><b><u>Delahey:</u></b> That Council recommend the approval of the proposed plan of subdivision submitted on behalf of the owner of SE 30-16-25 W2, being an application to subdivide a 5.22 hectare (12.9 acre) parcel for Residential purposes, noting the following conditions and comments:</p> <p>(a) The proposed parcel conforms to the existing zoning (AR) Section 7.4 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011;</p> <p>(b) Council acknowledges that a Servicing Agreement with the applicant will not be required at this time;</p> <p>(c) Council recognizes the proposed subdivision to be larger than 10 acres due to Public Health requirements (physical circumstances).</p> <p><b><u>Carried</u></b></p>
CONFLICT OF INTEREST		<p>Councillor Steinhauer declared a potential conflict of interest on the following topic of Council and exited the meeting at 11:13 a.m.</p>

Reeve's Initials

Administrator's Initials

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting November 14, 2023

DEVELOPMENT PERMIT NO. 30-2023	236/23	<p><b><u>Delahey:</u></b> That Council deny the request from an applicant to adjust the side yard setback requirements from 10 meters to 4.4 meters.</p> <p><b><u>Carried</u></b></p> <p>Councillor Steinhauer returned to the meeting at 11:25 a.m.</p>
2024 SARM BENEFITS	237/23	<p><b><u>Durrant:</u></b> That Council authorize the payment as per Schedule E Benefits Renewal Report for municipal staff as presented by SARM for Short Term Disability, Long Term Disability, and Level 5 Health and Dental Benefits for Municipal Staff, including the Elected Officials coverage at \$50,000.00 and furthermore recognize the additional Life Insurance Coverage at \$100,000.00 will be paid by Administrative staff.</p> <p><b><u>Carried</u></b></p>
SARM EXCESS LIABILITY	238/23	<p><b><u>Delahey:</u></b> That Council maintain the same Liability coverage for 2024 as in 2023 at \$4 million in excess coverage.</p> <p><b><u>Carried</u></b></p>
LEGION DONATION	239/23	<p><b><u>Steinhauer:</u></b> That Council authorize a donation on behalf of the Municipality to the Royal Canadian Legion (Moose Jaw Branch) in the amount of \$150.00</p> <p><b><u>Carried</u></b></p>
SASKATCHEWAN LIQUOR AND GAMING REQUEST FOR COMMENT	240/23	<p><b><u>Dalgarno:</u></b> That Council reply to the letter received from the Saskatchewan Liquor and Gaming Authority, indicating the Municipality has no intentions of creating a Bylaw to ban the sale of alcohol in the RM, in order for the Authority to review Expressions of Interest.</p> <p><b><u>Carried</u></b></p>
MOOSE JAW MUNICIPAL AIRPORT AUTHORITY	241/23	<p><b><u>Delahey:</u></b> That Council commit to a \$30,000.00 annual payment for a period of 5 years to the Moose Jaw Municipal Airport Authority, commencing 2024 and furthermore the commitment be reviewed at the end of 2028.</p> <p><b><u>Carried</u></b></p>
3RD PARTY GRADING	242/23	<p><b><u>Durrant:</u></b> That Council implement a policy to ensure all 3rd parties with grading capabilities refrain from grading municipal road unless authorization is first received from the Division Councillor and Municipal Foreman in addition to having the adequate liability coverage of \$2,000,000.00.</p> <p><b><u>Carried</u></b></p>
GRAVEL PURCHASE REQUEST	243/23	<p><b><u>Delahey:</u></b> That Council decline the offer to purchase gravel from Mortimer Aggregates Ltd., due to the Municipality having sufficient inventory levels at this time.</p> <p><b><u>Carried</u></b></p>
NON CONFORMING USE OF PROPERTY	244/23	<p><b><u>Richards:</u></b> Due to the length of time the property located at Parcel C NW 36-16-26 W2 has allowed non-approved living accommodations (RV/Travel Trailers), the owner of the property is instructed to provide a plan to the Municipality by March 30, 2024 to make the area compliant and furthermore failure to do so will result in an Order by the RM to remove the accommodations.</p> <p><b><u>Carried</u></b></p>

Reeve's Initials

Administrator's Initials

The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting November 14, 2023

MAG CHLORIDE TENDER	245/23	<p><b><u>Durrant:</u></b> That Council authorize the Administrator to post on SaskTenders the tender the delivery and application of 30% Mag chloride to the Municipality for 2024-2025 seasons.</p> <p><b><u>Carried</u></b></p>
CATTLE AT LARGE CONCERNS	246/23	<p><b><u>Durrant:</u></b> That Council authorize the Administrator to forward correspondence to local cattle producers identified as having cattle at large reminding them of <i>The Stray Animals Act</i> and the costs involved for impounded animals.</p> <p><b><u>Carried</u></b></p>
MUNICIPAL AUDITORS	247/23	<p><b><u>Delahey:</u></b> That Council appoint Dudley and Company as the auditors for the 2023 Financial Statement and authorize the Letter of Engagement as presented.</p> <p><b><u>Carried</u></b></p>
RMAA CURLING DONATION	248/23	<p><b><u>Dalgarno:</u></b> That Council approve the \$100.00 donation to the RMAA for the Division 2 Curling Bonspiel held in Willow Bunch.</p> <p><b><u>Carried</u></b></p>
ADMINISTRATOR REPORT	249/23	<p><b><u>Dalgarno:</u></b> That Council accept and file the Administrator's report as presented.</p> <p><b><u>Carried</u></b></p>
CORRESPONDENCE	250/23	<p><b><u>Delahey:</u></b> That Council acknowledge receipt of the correspondence as listed:</p> <ul style="list-style-type: none"><li><b>a) SARM:</b> Rural Dart Newsletter; Rural Councillor; Digital Divide-Broadband inequities; Ottawa visits with MP's</li><li><b>b) TC Energy:</b> Operatorship changes</li><li><b>c) FCM:</b> Newsletter</li><li><b>d) Saskatchewan Agriculture:</b> Newsletter</li><li><b>e) Southwest Recreation:</b> Newsletter</li><li><b>f) TransCanada Trail:</b> Newsletter</li><li><b>g) Saskatchewan Watershed:</b> Newsletter</li></ul> <p><b><u>Carried</u></b></p>
ADJOURN	251/23	<p><b><u>Durrant:</u></b> That the meeting be adjourned at 12:27 p.m.</p> <p><b><u>Carried</u></b></p>

\_\_\_\_\_  
Reeve's Signature

\_\_\_\_\_  
Administrator's Signature