

The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting December 6 , 2022

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, December 6, 2022 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

PRESENT

Reeve- Ron Brumwell
Councillor of Division 1 - Shae Nichols,
Councillor of Division 2 - Rene Steinhauer,
Councillor of Division 3- Bruce Richards,
Councillor of Division 4- Scott Durrant,
Councillor of Division 5- Dave Delahey,
Councillor of Division 6- Kim Dalgarno,
Administrator - Mike Wirges

**OATHS OF OFFICE DIVISION
2, 4, 6**

Rene Steinhauer, Councillor for Division 2; Scott Durrant, Councillor for Division 4; Kim Dalgarno, Councillor for Division 6 presented the Oaths of Office to Council

CALL TO ORDER

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:30 a.m.

VISITOR

Dion Hagen representing Finning Canada entered Council chambers at 8:30 a.m. to discuss warranty options.

Mr. Hagen exited the meeting at 8:45 a.m.

**CONFLICT OF INTEREST
DISCLOSURE**

None to declare.

AGENDA APPROVAL

238/22

Dalgarno: That Council approve the Agenda as presented.

Carried

VISITOR

Sid Wilson, Municipal Foreman-Public Works appeared before Council at 8:50 a.m. to discuss work related matters. The following topics, among other matters, were discussed:
- New shop updates;
- Snow fall-problem areas;
- Plan for old dump trailer;
- rail crossing issues

Mr. Wilson exited the meeting at 9:55 a.m.

RECESS

239/22

Dalgarno: That Council recess the meeting at 10:00 for the purpose of a Public Hearing for a Zoning Amendment.

Carried

RECONVENE MEETING

240/22

Nichols: That this meeting be reconvened at 10:15 a.m.

Carried

MINUTES

241/22

Dalgarno: That the Minutes from the Council Meetings held on November 8, 2022 be approved as presented.

Carried

FINANCIAL STATEMENT

242/22

Delahey: That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of November 2022 as presented on Schedule A.

Carried

Reeve's Initials

Administrator's Initials

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ACCOUNTS PAYABLE	243/22	<u>Nichols:</u> That Council approve the Accounts Payable for corresponding cheque numbers 13875 to 13913 in addition to the Canada Trust Electronic Banking payments totalling \$492,893.45 as presented on Schedule B. <u>Carried</u>
REPEAL RESOLUTION #'S 169/22 & 177/22	244/22	<u>Richards:</u> At the request of the Community Planning Branch-Government Relations, Council approve of the rescinding of Resolutions 169/22 and 177/22 to comply with the Public Notice requirements due to an amendment of Bylaw No. 1-2022. <u>Carried</u>
BYLAW NO. 2-2022	245/22	<u>Steinhauer:</u> That Bylaw No. 2-2022, being a Bylaw to Amend the Zoning Bylaw be given Third and Final Reading. <u>Carried</u>
BUILDERS INSURANCE EXTENSION	246/22	<u>Nichols:</u> That Council authorize the extension of the Builders Insurance Policy for an additional 2 months to ensure proper coverage for the new Municipal Building under construction. <u>Carried</u>
DEATH VALLEY BRIDGE - STAKEHOLDERS MEETING	247/22	<u>Delahey:</u> That the Municipality forward a letter of interest to potential stakeholders regarding potential funding options for the Death Valley Bridge/crossing replacement. <u>Carried</u>
BYLAW NO. 1-2022	248/22	<u>Nichols:</u> That Bylaw No. 1-2022, being a Bylaw to amend the Zoning Bylaw be read for a Second time. <u>Carried</u>
	249/22	<u>Richards:</u> That Bylaw No. 1-2022, being a Bylaw to amend the Zoning Bylaw be given Third and Final reading. <u>Carried</u>
MUNICIPAL REVENUE SHARING DECLARATION	250/22	<u>Dalgarno:</u> That Council of the Rural Municipality of Moose Jaw No. 161 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations; The Municipality does not run a Municipal Waterworks System; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <u>Carried</u>
BYLAW NO. 5-2022	251/22	<u>Delahey:</u> That Bylaw No. 5-2022, being a Bylaw to Provide for the Closing and Selling of a Municipal Road or Street be given First Reading. <u>Carried</u>

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BYLAW NO. 5-2022	252/22	<u>Durrant:</u> That Bylaw No. 5-2022 be given Second Reading. <u>Carried</u>
	253/22	<u>Nichols:</u> That Bylaw No. 5-2022 proceed to the Third Reading at this meeting. <u>Carried Unanimously</u>
BYLAW NO. 5-2022	254/22	<u>Steinhauer:</u> That Bylaw No. 5-2022, being a Bylaw to Provide for the Closing and Selling of a Municipal Road or Street be given Third and Final Reading. <u>Carried</u>
SARM BENEFITS	255/22	<u>Nichols:</u> That Council authorize the payment as per Schedule E Benefits Renewal Report for municipal staff as presented by SARM for Short Term Disability, Long Term Disability, and Level 5 Health and Dental Benefits for Municipal Staff, including the Elected Officials coverage at \$50,000.00 and furthermore recognize the additional Life Insurance Coverage at \$100,000.00 will be paid by Administrative staff. <u>Carried</u>
DEPUTY REEVE APPOINTMENT	256/22	<u>Dalgarno:</u> That Councillor Shae Nichols be appointed to Deputy Reeve effective Jan 1, 2022 for a 2 year term. <u>Carried</u>
COMMITTEE APPOINTMENTS	257/22	<u>Richards:</u> That Council authorize the list of Council and Committee appointments as presented on Schedule C. <u>Carried</u>
BOARD OF REVISION	258/22	<u>Richards:</u> That the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans and furthermore appointment to the Secretary of the Board be Kristen Tokaryk. <u>Carried</u>
PLANNAND AND DEVELOPMENT APPEALS BOARD	259/22	<u>Dalgarno:</u> That the RM of Moose Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward and furthermore appointment of Secretary to the board be Claudette McGuire. <u>Carried</u>

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MUNICIPAL BOARD OF APPEAL	260/22	<p><u>Durrant:</u> That the RM of Mooaw Jaw No. 161 appoints Western Municipal Consulting Ltd. to manage the Municipal Board of Appeal process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Municipal Board of Appeal: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, , Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward and furthermore appointment to the Secretary to the Board be Kristen Tokaryk.</p> <p style="text-align: right;"><u>Carried</u></p>
WEED INSPECTOR AND PEST CONTROL OFFICER APPOINTMENTS	261/22	<p><u>Durrant:</u> That Council appoint Ryan Budd as Pest Control Officer and Glenn Chernick as Weed Inspector for the Municipality in 2023.</p> <p style="text-align: right;"><u>Carried</u></p>
BUILDING INSPECTORS	262/22	<p><u>Dalgarno:</u> That Council appoint the following Building Officials from MuniCode Services for the Municipality:</p> <p>Wayne Meier; Clayton Meier; Ryan Thiessen; Travis Elkin; Shenah Cartier; Jordan Hoffort</p> <p style="text-align: right;"><u>Carried</u></p>
APPOINT ADMINISTRATOR	263/22	<p><u>Delahey:</u> That Council appoint Mike Wirges as Administrator for the RM of Moose Jaw 161 for 2023.</p> <p style="text-align: right;"><u>Carried</u></p>
2022 FINANCIAL STATEMENT AUDITOR	264/22	<p><u>Steinhauer:</u> That Council appoint Dudley and Company as the auditors for the 2022 Financial Statement and authorize the Letter of Engagement as presented.</p> <p style="text-align: right;"><u>Carried</u></p>
2023 MEETING DATES	265/22	<p><u>Dalgarno:</u> That Council approve of the 2023 meeting dates for the Regular meeting of Council as shown on Schedule D.</p> <p style="text-align: right;"><u>Carried</u></p>
DEVELOPMENT PERMIT NO. 31-2022	266/22	<p><u>Delahey:</u> That Council approve Development Permit No. 31-2022, being an application to construct an accessory residence on the Pt. NW 9-18-26 W2.</p> <p style="text-align: right;"><u>Carried</u></p>
SALE OF 2008 DUMP TRAILER	267/22	<p><u>Durrant:</u> That Council authorize the sale of the 2008 Dump trailer through McDougal Auctioneers.</p> <p style="text-align: right;"><u>Carried</u></p>
REMAINING 2022 INVOICES	268/22	<p><u>Nichols:</u> That Council authorize payment of any remaining 2022 invoices.</p> <p style="text-align: right;"><u>Carried</u></p>
HARASSMENT POLICY	269/22	<p><u>Durrant:</u> That Council approve of the 2022 Harassment Policy and furthermore endorse the policy as presented by all staff and Council.</p> <p style="text-align: right;"><u>Carried</u></p>

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RMAA CURLING DONATION	270/22	<u>Nichols:</u> That Council authorize a \$50.00 donation to the RMAA curling committee.	<u>Carried</u>
MUNICIPAL RESERVE FUNDS	271/22	<u>Steinhauer:</u> That Council authorize the transfer of the Cash in Lieu of Municipal Reserve collected in 2022 into the Municipal Reserve Account in the amount of \$7,813.00.	<u>Carried</u>
2023 SARM PROCUREMENT	272/22	<u>Delahey:</u> That Council authorize the Administrator to post onto Sask Tenders that the RM of Moose Jaw intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1 and December 31, 2023.	<u>Carried</u>
ADMINISTRATOR REPORT	273/22	<u>Richards:</u> That Council accept the Administrator's report as presented.	<u>Carried</u>
CORRESPONDENCE	274/22	<u>Dalgarno:</u> That Council acknowledge receipt of the correspondence as listed: a) SARM: Weekly Policy Bulletins; Rural Councillor Magazine (handout); Convention wrap (links to SARM convention presentations); Rural Sheaf newsletter; Bill C-21 concerns b) Federation of Canadian Municipalities: Newsletters c) Agriculture Health and Safety Network: Newsletter d) Southwest Recreation: Newsletter e) Prairie Steel: Joe Clavelle Retirement f) Ministry of Highways: Winter Weights Order g) Saskatchewan Agriculture: Ag Now newsletter h) Stats Canada: Most recent census stats i) Saskatchewan Association of Watersheds: Introduction newsletter	<u>Carried</u>
ADJOURN	275/22	<u>Durrant:</u> That the meeting be adjourned at 12:51 p.m.	<u>Carried</u>

Reeve's Signature

Administrator's Signature