

**The Rural Municipality of Moose Jaw No. 161**

**Regular Council Meeting Dec. 8, 2020**

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A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, December 8, 2020 at 1410 Caribou St. W.,Moose Jaw, Saskatchewan.

<b>PRESENT</b>		Reeve- Ron Brumwell Councillor of Division 1- Shae Nichols, Councillor of Division 3- Bruce Richards, Councillor of Division 4- Tom Hetherington, Councillor of Division 5- Dave Delahey (via Zoom), Councillor of Division 6- Kim Dalgarno, Administrator - Mike Wirges
<b>DELEGATIONS</b>		Sid Wilson- Municipal Foreman
<b>CALL TO ORDER</b>		With a Quorum being present, Reeve Brumwell called the meeting to order at 8:41 a.m.
<b>AGENDA APPROVAL</b>	<b>259/20</b>	<b><u>Nichols:</u></b> That Council approve the Agenda as presented.  <b><u>Carried</u></b>
<b>CONFLICT OF INTEREST DISCLOSURE</b>		Reeve Brumwell declared a Conflict of Interest regarding Item 8 e) Easement for subdivision SE 17-16-26 W2
<b>MINUTES</b>	<b>260/20</b>	<b><u>Dalgarno:</u></b> That the Minutes from the Council Meetings held on Nov. 10, 2020 be approved.  <b><u>Carried</u></b>
<b>FINANCIAL STATEMENT</b>	<b>261/20</b>	<b><u>Nichols:</u></b> That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of November 2020 as presented on Schedule A.  <b><u>Carried</u></b>
<b>ACCOUNTS PAYABLE</b>	<b>262/20</b>	<b><u>Dalgarno:</u></b> That Council approve the Accounts Payable for corresponding cheque numbers 13094 to 13117 in addition to the Canada Trust Electronic Banking payments totalling \$116,742.20 as presented on Schedule B.  <b><u>Carried</u></b>
<b>MUNICIPAL REVENUE SHARING - DECLARATION OF ELIGIBILITY</b>	<b>263/20</b>	<b><u>Dalgarno:</u></b> That Council of the Rural Municipality of Moose Jaw No. 161 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations; The Municipality does not run a Municipal Waterworks System; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.  <b><u>Carried</u></b>

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**Reeve's Initials**

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**Administrator's Initials**

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VISITORS		Sid Wilson from Municipal Public Works appeared before Council at 8:57 a.m. to discuss work related matters. The following topics, among other matters, were discussed: <ul style="list-style-type: none"><li>- Gravel test results;</li><li>- G3 Road core sample test results;</li><li>- on-going grading due to warmer weather;</li><li>- trip to RM of Bratt's Lake to look at bucket-mounted sprayer;</li><li>- sand sealing of River Valley bridge and Coteau St. W.</li></ul>
BUCKET MOUNTED SPRAYER FABRICATION	264/20	<b>Nichols:</b> That Council authorize the Public Works Foreman to purchase the necessary materials to build a bucket-mounted sprayer with a cost not to exceed \$25,000.00 and furthermore provide the necessary man-power for the fabrication process. <p style="text-align: right;"><b><u>Carried</u></b></p>
GRAVEL HAULING TENDER	265/20	<b>Richards:</b> That Council award the 2021-2023 Gravel Hauling to Sandy Hill Trucking, with a submitted bid of 31 cents per yard mile and loading fees of 65 cents per yard, subject to fuel surcharges should the price of fuel increase above \$1.25 per litre. <p style="text-align: right;"><b><u>Carried</u></b></p>
CARIBOU WEST TENDER	266/20	<b>Dalgarno:</b> That Council award the Caribou West construction project to Gee Bee Construction, with a submitted bid of \$301,210.00. <p style="text-align: right;"><b><u>Carried</u></b></p>
GRAVEL PURCHASE-2021	267/20	<b>Delahey:</b> That Council agree to purchase the following gravel quantities: 15,000 cubic yards of 7/8" Spec 108 road gravel from Gerry Mortimer at a cost of \$12.50 per cubic yard; 10,000 cubic yards per year for 3 years of 7/8" spec 108 road gravel from Emshay Enterprises and Bruce Durie at a cost of \$17.00 per cubic yard; all payments to commence in 2021. <p style="text-align: right;"><b><u>Carried</u></b></p>
		Mr. Wilson exited the meeting at 10:23 a.m. <p style="text-align: right;"><b><u>Carried</u></b></p>
SARM CYBER LIABILITY COVERAGE	268/20	<b>Hetherington:</b> That Council agree to purchase Cyber Liability Coverage from SARM in the amount of \$1,190.00. <p style="text-align: right;"><b><u>Carried</u></b></p>
		Reeve Ron Brumwell declared a Conflict of Interest on the following subject of Council and exited the meeting at 10:30 a.m. Deputy Reeve Kim Dalgarno assumed the Chair.
EASEMENT SUBDIVISION SE 17-16-26 W2	269/20	<b>Richards:</b> That Council note that the original Easement Agreement from 1989 between the owners of the NE 17-16-26 W2 and SE 17-16-26 W2, will be deemed as acceptable , in so far as it is acceptable to all parties and is registered to the proposed subdivision. <p style="text-align: right;"><b><u>Carried</u></b></p>

Reeve Brumwell returned to the meeting at 10:42 a.m. and resumed the chair.

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**Reeve's Initials**

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**Administrator's Initials**

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SAFE RESTART GRANT APPLICATIONS	270/20	<b>Nichols:</b> That Council authorize an allocation of \$5,000.00 from the Safe Restart Program to each of following organizations: Wakamow Valley Authority; Lindale School; Riverside Mission; Moose Jaw and District Foodbank; Moose Jaw Humane Society; Moose Jaw Legion.	<b>Carried</b>
APPRAISAL OF PUBLIC WORKS PROPERTY	271/20	<b>Hetherington:</b> That Council authorize Craig Hellings to conduct an appraisal of the land and buildings located on municipal owned property at 2045 Norwood Ave., at a cost not to exceed \$2,000.00.	<b>Carried</b>
FULL TIME PERSONNEL	272/20	<b>Delahey:</b> That Council authorize the hiring of Dexter Smith as full time Public Works personnel, with a start date of December 1st, 2020 and furthermore, authorize the Reeve and Administrator to sign the Employment contract as presented.	<b>Carried</b>
GRADER TRAINING PROGRAM	273/20	<b>Delahey:</b> That Council authorize Dexter Smith to partake in the on-line Motor Grader Level 1 Training program as offered by Ground Force at a cost to the Municipality of \$597.00 plus tax.	<b>Carried</b>
COMMITTEE APPOINTMENTS	274/20	<b>Dalgarno:</b> That Council authorize the list of Council and Committee appointments as presented on Schedule C.	<b>Carried</b>
APPEALS BOARDS	275/20	<b>Delahey:</b> That Council appoint Gord Krismer and Associated Ltd as the Board of Revision and the Planning and Development Appeals Board consisting of the following Board members for 2021: Clint Krismer - Chair Gord Krismer - Vice-Chair Cameron Duncan - Vice Chair Jeff Hutton Dave Lang Pam Malach Christina Krismer Kirby Bodnard Brenda Lauf Aileen Swenson - Secretary	<b>Carried</b>
WEED AND PEST CONTROL APPOINTMENTS	276/20	<b>Hetherington:</b> That Council appoint Glenn Chernick as Weed Inspector and Ryan Budd as Pest Control officer for the municipality.	<b>Carried</b>
APPOINT ADMINISTRATOR	277/20	<b>Delahey:</b> That Council appoint Mike Wirges as Administrator for the RM of Moose Jaw 161 for 2021.	<b>Carried</b>

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Reeve's Initials

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<b>BUILDING INSPECTORS</b>	<b>278/20</b>	<b><u>Richards:</u></b> That Council appoint the following Building Officials from MuniCode Services for the Municipality: Wayne Meier; Clayton Meier; Ryan Thiessen; Travis Elkin; Shenah Cartier	<b><u>Carried</u></b>
<b>2020 AUDITOR</b>	<b>279/20</b>	<b><u>Hetherington:</u></b> That Council appoint Dudley and Company as the auditors for the 2020 Financial Statement and authorize the Reeve and Administrator to sign the Letter of Engagement as presented.	<b><u>Carried</u></b>
<b>2021 MEETING DATES</b>	<b>280/20</b>	<b><u>Nichols:</u></b> That Council approve of the 2021 meeting dates for the Regular meeting of Council as shown on Schedule D.	<b><u>Carried</u></b>
<b>BUDGET MEETING</b>	<b>281/20</b>	<b><u>Dalgarno:</u></b> That the budget meeting date be set for January 5th, 2021 at the Regional Municipal Plaza, 1410 Caribou St. W.	<b><u>Carried</u></b>
<b>REMAINING 2020 INVOICES</b>	<b>282/20</b>	<b><u>Hetherington:</u></b> That Council authorize payment of any remaining 2020 invoices.	<b><u>Carried</u></b>
<b>TAX ABATEMENT</b>	<b>283/20</b>	<b><u>Nichols:</u></b> That Council authorize the abatement of taxes on Roll # 2009 as follows: Municipal: \$35.00; School: \$14.24	<b><u>Carried</u></b>
<b>FIRE DISPATCH CONTRACT</b>	<b>284/20</b>	<b><u>Delahey:</u></b> That Councillor authorize payment to the Ministry of Finance in the amount of \$1,526.44 for the provision of dispatch services to the local emergency providers.	<b><u>Carried</u></b>
<b>ADMINISTRATOR REPORT</b>	<b>285/20</b>	<b><u>Dalgarno:</u></b> That Council accept the Administrator's report as presented.	<b><u>Carried</u></b>
<b>CORRESPONDENCE</b>	<b>286/20</b>	<b><u>Nichols:</u></b> That Council acknowledge receipt of the correspondence as listed: a) <b>SARM:</b> Weekly Policy Bulletins; Municipalities of Saskatchewan - Name concerns; SUMA response; Norm Nordgulen Christmas wishes; Speech from Throne comments; b) <b>CP Rail:</b> Congratulatory letter to elected members of Council c) <b>STARS:</b> Newsletter d) <b>WSA:</b> McDougal Drainage approval e) <b>WUQWATR:</b> Newsletter	<b><u>Carried</u></b>
<b>ADJOURN</b>	<b>287/20</b>	<b><u>Hetherington:</u></b> That the meeting be adjourned at 12:53 p.m.	<b><u>Carried</u></b>

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Reeve's Signature

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Administrator's Signature