

The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting March 13, 2018

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, February 13, 2018 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

PRESENT

Reeve- Ron Brumwell
Councillor of Division 1- Jeff Crichton,
Councillor of Division 2- Marc Girard,
Councillor of Division 3- Jim Wilk,
Councillor of Division 4- Tom Hetherington,
Councillor of Division 5- Dave Delahey,
Councillor of Division 6- Kim Dalgarno
Administrator - Mike Wirges

DELEGATIONS

Sgt. Tim Schwartz-RCMP
Public Hearings -10:00 a.m.; 11:00 a.m.

CALL TO ORDER

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:30 a.m.

AGENDA APPROVAL

89/18 **Wilk:** That Council approve the Agenda as presented.

Carried

MINUTES

90/18 **Girard:** That the Minutes from the Regular Council Meeting held on February 13, 2018 be approved as presented.

Carried

BYLAW NO. 1-2018

91/18 Councillor Jim Wilk declared a Conflict of Interest regarding the Bylaw Reading and recused himself from the Council meeting at 8:37 a.m.
Hetherington: That Bylaw No. 1-2018, being a Bylaw to provide for entering into an Agreement under Section 69 of *The Planning and Development Act, 2007* for a Contract Zone be given Third and Final Reading.

Carried

Councillor Wilk re-joined the meeting at 8:55 a.m.

SPRING WEIGHT RESTRICTIONS

92/18 **Hetherington:** That the RM of Moose Jaw No. 161 opt out of the 2018 Spring Weight Restrictions.

Carried

2018 BOBCAT MUNICIPAL EXCHANGE PROGRAM

93/18 **Crichton:** That Council approve in the participation of the Bobcat Municipal trade in program whereby trading the 2016 T590 model with a newer 2018 T590 Tier 4 model at a price difference of \$3,567.54 including taxes, freight and PDI.

Carried

VISITOR

Sgt. Tim Schwartz-RCMP entered Council Chambers at 9:32 a.m. to provide Council with updated 2017 Crime statistics.

Sgt. Schwartz exited the meeting at 10:15 a.m.

RECESS MEETING

94/18 **Delahey:** That Council recess the meeting at 10:15 a.m. for the purpose of a Public Hearing on a proposed zoning amendment.

Carried

Reeve's Initials

Administrator's Initials

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| RECONVENE MEETING | 95/18 | <u>Girard:</u> That this meeting be reconvened at 10:32 a.m. | <u>Carried</u> |
| VISITOR | | Cal Jorstad-local ratepayer- remained after the Public Hearing to obtain information from Council relating to development and infrastructure. | |
| BYLAW NO. 5-2018 | 96/18 | <u>Delahey:</u> That Bylaw No. 5-2018 being a Bylaw to Amend Zoning Bylaw No. 6-2011 be given Second Reading. | <u>Carried</u> |
| | 97/18 | <u>Dalgarno:</u> That Bylaw No. 5-2018 being a Bylaw to Amend Zoning Bylaw No. 6-2011 be given Third and Final Reading. | <u>Carried</u> |
| | | Mr. Jorstad exited the meeting at 10:43 a.m. | |
| ROAD CONSTRUCTION PROJECT | 98/18 | <u>Hetherington:</u> That Council obtain quotes from local construction companies to determine costs of upgrading 2.5 miles of road to Farm Access standards on Range Road 2260, with a closing date of April 24th, 2018. | <u>Carried</u> |
| RECESS MEETING | 99/18 | <u>Dalgarno:</u> That Council recess the meeting at 11:03 a.m. for the purpose of a Public Hearing on a proposed Discretionary Use Development Permit. | <u>Carried</u> |
| RECONVENE MEETING | 100/18 | <u>Girard:</u> That this meeting be reconvened at 11:10 a.m. | <u>Carried</u> |
| 2018 SALARY SCHEDULE | 101/18 | <u>Girard:</u> That Council approve the 2018 Salary Schedule "C" for Municipal employees as presented. | <u>Carried</u> |
| SCTPC APPOINTMENT | 102/18 | <u>Delahey:</u> That The Rural Municipality of Moose Jaw No. 161 hereby nominate Councillor Marc Girard as Executive for the Working Committee (EWC) representing Division 3-Rural for the South Central Transportation Planning Committee | <u>Carried</u> |
| CELL PHONE POLICY FOR SEASONAL STAFF | 103/18 | <u>Girard:</u> That Council adopt the following resolution into Policy," Seasonal employees will be reimbursed at an amount of \$1.00 per day of employment, for use of personal cell phones to field calls and texts from the Municipality and furthermore the employees be reimbursed at the end of each month based on submitted time sheets from the previous month." | <u>Carried</u> |
| BUILDING/PLANNING AND DEVELOPMENT WORKSHOP | 104/18 | <u>Delahey:</u> That Council authorize the Administrative staff to attend the Building, Planning and Development workshop taking place on April 11, 2018 in Weyburn. | <u>Carried</u> |

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Administrator's Initials

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| ASSET MANAGMENT WORKSHOP | 105/18 | <u>Girard:</u> That Council authorize the Administrative staff to attend the Asset Management workshop taking place on April 12, 2018 in Moose Jaw. <p style="text-align: right;"><u>Carried</u></p> |
| SUPERVISORY TRAINING SOUTHEAST COLLEGE | 106/18 | <u>Girard:</u> That Council authorize the Municipal Foreman to attend the Supervisory training offered by Southeast College in Regina on March 12-13, 2018 at a cost of \$425.00 <p style="text-align: right;"><u>Carried</u></p> |
| LIBRARY LETTER OF SUPPORT | 107/18 | <u>Girard:</u> That Council authorize the Administrator to send a letter to the Federal Minister of Innovation, Science and Economic Development to support the Palliser Library's funding initiative for the Digital Literacy Exchange Project for South Central Saskatchewan. <p style="text-align: right;"><u>Carried</u></p> |
| DEVELOPMENT PERMIT NO. 10-2017 | 108/18 | <u>Hetherington:</u> That Council authorize and approve the proposed plan of subdivision submitted on behalf of the owner of NW 11-17-27 W2, being an application to subdivide 9.089 Hectares (22.45 acres) for Commercial purposes and including road parcels , subject to the following conditions and comments: (a) The proposed parcel conforms to Section 13.0 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011, pending approval of the Zoning Amendment (Bylaw No. 5-2018) by the Ministry of Government Relations-Community Planning Branch; (b) Council acknowledges that a Deferred Servicing Agreement with the applicant will be required to address any future road access; (c) Conditions and regulations as identified by the Ministry of Highways including setbacks, approach requirements and service road dedication shall be the responsibility of the Developer. <p style="text-align: right;"><u>Carried</u></p> |
| DEVELOPMENT PERMIT NO. 6-2018 | 109/18 | <u>Wilk:</u> That Council authorize and approve the proposed plan of subdivision submitted on behalf of the owner of LSD 16-12-16-26 W2 Ext 3, being an application to subdivide a 4.047 Hectare (10 acre) parcel for Residential purposes, subject to the following conditions and comments: (a) The proposed parcel conforms to the existing zoning (AR) Section 7.4 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011; (b) Council directs that cash-in-lieu of municipal reserve lands be accepted from the applicant, and that the sum owing in this regard be set at \$5,000.00 pursuant to the policies of council; (c) Council acknowledges that a Servicing Agreement with the applicants will not be required at this time. <p style="text-align: right;"><u>Carried</u></p> |
| DEVELOPMENT PERMIT NO. 10-2018 | 110/18 | <u>Delahey:</u> That Council table the request for Development Permit No. 10-2018 regarding a proposal to establish a homestead on Parcel B-Pt. SE 5-17-25 W2 using habitable sea-containers until further details surrounding Building Code requirements and Zoning limitations can be investigated. <p style="text-align: right;"><u>Carried</u></p> |
| 16TH AVE. STABILIZER | 111/18 | <u>Crichton:</u> That Council approve of applying two applications of Magnesium Chloride on the entire length of 16th Ave between Highway 363 and the City limits in order to maintain a stabilized road surface to reduce grading frequency. <p style="text-align: right;"><u>Carried</u></p> |

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| REPLACEMENT MONITOR | 112/18 | Wilk: That Council approve of the purchase of a front office monitor at a price not to exceed \$400.00 plus applicable taxes. Carried |
| MUNICIPAL RECORDS DISPOSAL | 113/17 | Crichton: That Council approve of the Disposal of Records as indicated on the attached Schedule D. Carried |
| PROVINCE AND STATE PERMITTING | 114/18 | Crichton: That the RM of Moose Jaw No. 161 enter into an agreement with Province and State permitting Inc., for the purpose of issuing "above Primary Weight" permits on behalf of the Municipality. Carried |
| "NO DUMPING" SIGN REQUEST | 115/18 | Hetherington: That Council approve of a 50/50 cost share with G3 for the supply and installation of two (2)-"No Dumping" signs to be supplied and installed by Municipal staff near the G3 Grain Terminal. Carried |
| ADMINISTRATOR REPORT | 116/18 | Girard: That Council accept the Administrator's report as presented. Carried |
| EASTER HOLIDAY HOURS OF OPERATION | 117/18 | Delahey: That the Municipal office remain closed on Friday March 30th and Monday March 2nd, 2018 for the Easter holiday. Carried |
| FINANCIAL STATEMENT | 118/18 | Crichton: That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of February 2018 as presented on Schedule A. Carried |
| ACCOUNTS PAYABLE | 119/18 | Girard: That Council approve the Accounts Payable for corresponding cheque numbers 12041 to 12060 in addition to the Canada Trust Electronic Banking payments in the amount of \$509,541.77 as presented on Schedule B. Carried |
| CORRESPONDENCE | 120/18 | Dalgarno: That Council acknowledge receipt of the correspondence as listed: a) SARM: Southeast College FAQ; Division Directors-Acclaimed; Weekly Policy Bulletins; Tire Stewardship of Saskatchewan-Changes to program + initiatives; Agriculture Sector issues (Rail Lines + Tariffs); Pleased with changes to Crop Insurance program (Fire Insurance for pastureland); Update; Rural Councillor (handout); Federal Budget comments; PST Exemption changes on Health/life insurance premiums; "Turn in Poachers" signs available at no cost; Dementia -Public Awareness; Blueprint for Wildland Fire Science in Canada-questionnaire (Forest Fires) b) RM of Caron: cc'd on letter from Minister Marit Re: 32nd Ave future plans+ copy of Agreement for Surface Water Diversion (closure of culvert in RM road to JGL) c) Alt-Heritage Services Corp: Heritage Resource Impact Assessment requirement (Provincial requirements to identify Heritage areas) d) Regional Municipal Plaza: 2017 Financial Statements e) STARS: Thank you letter f) Direct Collect: Collection Agency for collecting of Taxes, payments, etc. g) CP Rail Letter to Reeve Brumwell: CP Grain Service Update Carried |
| ADJOURN | 121/18 | Hetherington: That the meeting be adjourned at 1:13 p.m. Carried |

Reeve's Signature

Administrator's Signature