

The Rural Municipality of Moose Jaw No. 161
Regular Council Meeting January 16, 2018

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, January 16, 2018 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

PRESENT

Reeve- Ron Brumwell
Councillor of Division 1- Jeff Crichton,
Councillor of Division 2- Marc Girard,
Councillor of Division 4- Tom Hetherington,
Councillor of Division 5- Dave Delahey,
Councillor of Division 6- Kim Dalgarno
Administrator - Mike Wirges

DELEGATIONS

Sid Wilson -Municipal Public Works
Terry Anthony and Bruce Dodds-APAS
Darwin Glass-Rate payer, Bryan Gourlie and Chelsey Peutert-
Ministry of Agriculture- Agriculture Development proposal

CALL TO ORDER

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:39 a.m.

AGENDA APPROVAL

05/18 **Girard:** That Council approve the Agenda as amended by adding 6 cc) Approach Request.

Carried

MINUTES

06/18 **Delahey:** That the Minutes from the Regular Council Meeting held on December 12th, 2017 be approved as corrected and presented.

Carried

BOHARM GRID COMMITTEE

07/18 **Crichton:** That Council appoint Reeve Ron Brumwell and Councillor Kim Dalgarno to the Boharm Grid Committee in conjunction with RM 162, for the purpose of establishing an Agreement regarding Road Maintenance in support of RM 162 proposed Commercial Subdivision.

Carried

2018 FIDELITY BOND

08/18 **Hetherington:** That Council acknowledge the presentation of the bond for office staff, and further, that Council authorize bonding coverage in the amount of \$200,000.00 for the year 2018.

Carried

2018 RMAA MEMBERSHIP

09/18 **Delahey:** That Council approve of payment to the Rural Municipal Administrator's Association for the 2018 Regular and Associate Membership in the amount of \$550.00.

Carried

STARS CONTRIBUTION

10/18 **Girard:** That Council approve of contributions to STARS in the amount of \$2,500.00 annually for the years 2018 thru to 2020 inclusive.

Carried

SPECIAL TRAVEL BUDGET

11/18 **Dalgarno:** That Council approve a separate budget of \$3,500.00 for 2018 to fund attendance at, and travel to, out of province conventions seminars and meetings that are of interest to the municipality or to municipalities in general, and further that such attendance and travel only be funded with the approval of Council.

Carried

Reeve's Initials

Administrator's Initials

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2018 WCB	12/18	<u>Dalgarno:</u> That each individual council member be registered for the minimum yearly coverage via the Saskatchewan Workers Compensation Board for the year 2018. <p style="text-align: right;"><u>Carried</u></p>
CASH IN LIEU OF MUNICIPAL RESERVE	13/18	<u>Crichton:</u> That the value per acre of raw, non-serviced land in this municipality for the purposes of establishing a sum to be paid as cash-in-lieu of the provision of public/municipal reserve lands regarding both residential and commercial subdivision applications be set as shown below for guideline purposes, subject to the condition that Council may increase the values noted depending upon the application and the land values surrounding the subject land of the application: a) Value where any portion of the subject property falls within a distance two kilometers of City of Moose Jaw limits- \$10,000.00 per acre; b) Value for the remainder of lands in the municipality- \$5,000.00 per acre <p style="text-align: right;"><u>Carried</u></p>
VISITOR		Sid Wilson from Municipal Public Works appeared before Council at 9:04 a.m. to discuss work related matters. The following topics, among other matters, were discussed: - warmer weather will allow for the repairing of wash boarding; - screening of rock at Baildon pit completed; - Council will need to determine if repairs are warranted on Mulcher or purchase new; - concern regarding Sask Power poles too close to road; - option to use Mag Chloride on all of 16th Ave (outside City limits).
MULCHER QUOTE	14/18	<u>Delahey:</u> That Council authorize the Foreman to obtain quotes for a new mulcher from Capital I Industries, to be presented at the next Council meeting. <p style="text-align: right;"><u>Carried</u></p>
VISITOR		Dan Gagnon representing Finning and Ryan Marwick representing Redhead Equipment entered Council chambers at 10:00 a.m. to review Grader Tenders. Mr. Gagnon and Mr. Marwick exited the meeting at 10:35 a.m.
GRADER TENDER	15/18	<u>Girard:</u> That Council shortlist the tenders received to Finning Canada Ltd. and Redhead Equipment and table the decision to award the tender to Feb. 13th, 2018. <p style="text-align: right;"><u>Carried</u></p>
VISITORS		Sid Wilson exited the meeting at 10:54 a.m. Bruce Dodds and Terry Anthony representing APAS entered Council Chambers at 10:56 a.m. to discuss membership opportunities and APAS initiatives. Mr. Dodds and Mr. Anthony exited the meeting at 11: 15 a.m. Darwin Glass, local ratepayer along with Bryan Gourlie and Chelsey Peutert with the Ministry of Agriculture, entered Council Chambers at 11:16 a.m. to discuss a proposed cattle operation. The attendees exited the meeting at 12:03 p.m.

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SIGNING AUTHORITY **16/18** **Girard:** That the signing authority for all official municipal documents and agreements and for all financial instruments and transactions unless otherwise specified, be one of either the Reeve or Deputy Reeve and one of either the Administrator or Assistant Administrator.

Carried

INVESTMENT AUTHORITY **17/18** **Dalgarno:** That the Administrator be authorized to make both short-term and long-term investments of excess funds subject to the restrictions set out in *The Municipalities Act, 2007*, and further that all investments and transactions may be reviewed by Council at any time.

Carried

2018 CUSTOM WORK RATES **18/18** **Delahey:** That Council authorize the charges for custom work as set out below, subject to no equipment being available without a municipal operator, and no equipment being available for commercial or competitive purposes:

Type	Non-Ratepayer	Ratepayer
Grader w/Mulcher/ripper	\$250/hour	\$125/hour
Snow removal w/Graders	Not Done	Not Done
Tractor (equipment charge added)	Not Done	\$150/hour
Sheep's Foot Packer (+ tractor chg.)	Not Done	\$50/hour
HD Double Disc (+ tractor chg.)	Not Done	\$70/hour
Skid Steer loader (w/attachment)	Not Done	Not Done
Tractor & Mower	Not Done	Not Done

Carried

2018 MUNICIPAL MEMBERSHIPS **19/18** **Delahey:** That Council authorize obtaining memberships for the Municipality in the organizations shown below for 2017:
 a) Saskatchewan Association of Rural Municipalities (SARM)
 b) Regina District Association of Rural Municipalities (RDARM)
 c) Saskatchewan Agriculture Health and Safety Network
 d) Moose Jaw River Watershed Stewards Inc.
 e) Federation of Canadian Municipalities (FCM)
 f) Wakamow Valley Authority
 g) South Central Transportation Planning Committee (SCTPC)

Carried

2018 SPONSORSHIP/ GRANTS **20/18** **Girard:** That Council authorize sponsorships from the Municipality for the organizations shown below for 2017:
 a) Sask Crime Stoppers
 b) Agriculture in the Classroom
 c) SaskTips

Carried

BUILDING INSPECTION SERVICES **21/18** **Hetherington:** That Council authorize Professional Building Inspectors Inc. (PBI) as the official inspectors for the RM of Moose Jaw No. 161 and furthermore appoint the following Licensed Building Officials: Norm Kindred-Class 3 Lincensed Building Official; Douglas Mulhall-Class 3 Licensed Building Official; William Hudema-R-Class 2 Licensed Building Official; David Kashmere- R-Class 2 Licensed Building Official; Walter Schroeder- Class 1 Licensed Building Official; David Kindred- Class 1 Licensed Building Official; Grant Paulson, Class 1 Licensed Building Official; Myron Stenka- R-Class 1 Licensed Building Official.

Carried

RETURNING OFFICER **22/18** **Dalgarno:** That Council appoint Mike Wirges as Returning Officer for the 2018 Municipal Election.

Carried

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MOOSE JAW RECREATION BOARD	23/18	<p><u>Girard:</u> That Mike Smith, Brian Stirton, Dale Durrant be appointed as non-Council members to the Moose Jaw Recreation Board and furthermore Kim Boyle be appointed as Secretary to the Board receiving a \$400.00 Honorarium.</p> <p style="text-align: right;"><u>Carried</u></p>
POUNDKEEPER AND CONVEYANCE OFFICER	24/18	<p><u>Crichton:</u> That Gord Ross be appointed as Pound Keeper and Conveyance Office for the RM of Moose Jaw No. 161, and furthermore that Mr. Ross be provided with a \$400.00 honorarium.</p> <p style="text-align: right;"><u>Carried</u></p>
POUND	25/18	<p><u>DeLahey:</u> That Council approve Heartland Livestock to be the Pound for the RM of Moose Jaw No. 161, specific to impoundment of animals as per <i>The Stray Animals Act</i>.</p> <p style="text-align: right;"><u>Carried</u></p>
DEVELOPMENT AND APPEALS BOARD AND BOARD OF REVISION	26/18	<p><u>Hetherington:</u> That Council appoints Krismer and Associates to the RM of Moose Jaw No. 161 Development and Appeals Board and Board of Revision and furthermore authorize the following members to the Board: Clint Krismer-Chair; Gord Krismer-Vice Chair; Jeff Hutton, Kirby Bodnard; Brenda Lauf; Cam Duncan; Dave Lang; Aileen Swenson-Secretary to the Board.</p> <p style="text-align: right;"><u>Carried</u></p>
EMERGENCY MEASURES COORDINATOR	27/18	<p><u>Crichton:</u> That Council appoint Karyn Mossing as the 2018 Emergency Measures Coordinataor for the RM of Moose Jaw No. 161 and furthermore be provided with a \$400.00 honourarium.</p> <p style="text-align: right;"><u>Carried</u></p>
2018 FIRE PROTECTION AGREEMENT	28/18	<p><u>Hetherington:</u> That Council authorize payment to the City of Moose Jaw in the amount of \$131,578.00 as a retainer for 2018 Fire Services as per the 2014 Agreement.</p> <p style="text-align: right;"><u>Carried</u></p>
SPEED REDUCTION BYLAW	29/18	<p><u>Girard:</u> That Council authorize the Administrator to draft a Speed Reduction Bylaw to address the traffic and road maintenance issues on 16th Ave. S and Caribou St. W., to be read at the February meeting of Council.</p> <p style="text-align: right;"><u>Carried</u></p>
DEVELOPMENT PERMIT NO. 1-2018	30/18	<p><u>Girard:</u> That council authorize and approve the proposed plan of subdivision submitted on behalf of the owner of SW 3-17-27 W2, being an application to subdivide a 4.047 hectare (10.00 acre) parcel for Residential purposes, subject to the following conditions and comments:</p> <p>(a) The proposed parcel conforms to the existing zoning (AR) Section 7.4 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011;</p> <p>(b) Council acknowledges that a Servicing Agreement with the applicant will not be required at this time.</p> <p style="text-align: right;"><u>Carried</u></p>
DEVELOPMENT PERMIT NO. 2-2018	31/18	<p><u>Dalgarno:</u> That Council approve in principal, Development Permit No. 2-2018, being an application to subdivide 10 acres from NE 10-17-27 W2 and furthermore instruct the Administrator to proceed with the Discretionary Development Permit process, as outlined in the RM of Moose Jaw No. 161 Zoning Bylaw.</p> <p style="text-align: right;"><u>Carried</u></p>
DEVELOPMENT PERMIT NO. 4-2018	32/18	<p><u>Crichton:</u> That Council approve in principal Development Permit No. 4-2018 being an application to subdivide additional parcels of land for Residential and Commercial use on NE 33-16-25 W2 and furthermore instruct the Developer to obtain and forward an updated plan of survey to the Municipality upon completion.</p> <p style="text-align: right;"><u>Carried</u></p>

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BYLAW NO. 1-2018	33/18	Dalgarno: That Bylaw No. 1-2018 being a Bylaw To Provide For Entering Into An Agreement Under Section 69 Of The Planning And Development Act, 2007 For A Contract Zone be given First Reading. Carried
BYLAW NO. 2-2018	34/18	Girard: That Bylaw No. 2-2018 being a Bylaw To Provide For Entering Into An Agreement Under Section 69 Of The Planning And Development Act, 2007 For A Contract Zone be given First Reading. Carried Councillor Crichton declared a Conflict of Interest and exited the meeting at 1:10 p.m.
BYLAW NO. 3-2018	35/18	Delahey: That Bylaw No. 3-2018 being A Bylaw To Provide For The Closure Of A Portion Of A Road In The Rural Municipality Of Moose Jaw No. 161 be given First Reading. Carried Councillor Crichton re-joined the meeting at 1:20 p.m.
2018 MEETINGS OF COUNCIL	36/18	Hetherington: That the 2018 Schedule of Regular Council Meetings be approved by Council as follows: Tuesday, January 9, 2018 Tuesday, February 13, 2018 Tuesday, March 20, 2018 (SARM Convention) Tuesday, April 10, 2018 Tuesday, May 8, 2018 Tuesday, June 12, 2018 Tuesday, July 10, 2018 Tuesday, August 14, 2018 Tuesday, September 11, 2018 Tuesday, October 9th, 2018 Tuesday, November 13, 2018 Tuesday, December 11, 2018 Carried
OUTSTANDING INVOICES TO TAXES	37/18	Dalgarno: That Council authorize the Administrator to add the following outstanding accounts to the Municipal Taxes for each of the properties noted: Roll #354 - \$485.00; Roll #457 - \$153.33 Carried
OFFICE CLOSURE	38/18	Crichton: That Council approve of the office closure on Wednesday, February 7th, 2018 for the purpose of Administrative staff attending and participating in the 2018 Career Fair at Sask Polytechnic. Carried
ADMINISTRATOR REPORT	39/18	Girard: That Council accept the Administrator's report as presented. Carried Councillor Delahey declared a Conflict of Interest and exited the meeting at 1:26 p.m.
APPROACH REQUEST	40/18	Hetherington: That Council approve of the approach request received from the owner of SE 15-18-26 W2 and furthermore a culvert be sold to the applicant at the Municipal cost. Carried Councillor Delahey re-joined the meeting at 1:30 p.m.
FINANCIAL STATEMENT	41/18	Hetherington: That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of December 2017 as presented on Schedule A. Carried

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ACCOUNTS PAYABLE	42/18	<u>Delahey:</u> That Council approve the Accounts Payable for corresponding cheque numbers 11960 to 12007 in addition to the Canada Trust Electronic Banking payments in the amount of \$993,965.15 as presented on Schedule B.	<u>Carried</u>
CORRESPONDENCE	43/18	<u>Dalgarno:</u> That Council acknowledge receipt of the correspondence as listed: a) SARM: Agriculture Implements Regulations Survey; Update; Weekly Policy Bulletin; b) Sask Lotteries- Communities in Bloom c) STARS- Thank You Letter d) Stats Canada- Business and Community Newsletter (December) e) Government Relations- Municipalities Today f) Assiniboine River Basin Initiative-2018 ARBI Conference, Feb. 14, 2018, Regina g) Moose Jaw River Watershed: Provincial Drainage Water-Management Conference-Jan 26, 2018 Moose Jaw h) Provincial Disaster Assistance Program (PDAP): Overland Flood Insurance/FAQ i) Health and Safety Network: Network Discovery Days (School Visits) j) SaskDocs: Newsletter k) FCM: President's Corner Newsletter l) WUQWATR: December Newsletter	<u>Carried</u>
ADJOURN	44/18	<u>Hetherington:</u> That the meeting be adjourned at 2:08 p.m.	<u>Carried</u>

Reeve's Signature

Administrator's Signature

