

**The Rural Municipality of Moose Jaw No. 161  
Regular Council Meeting February 13, 2018**

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A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, February 13, 2018 in the Municipal Office, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

**PRESENT**

Reeve- Ron Brumwell  
Councillor of Division 1- Jeff Crichton,  
Councillor of Division 2- Marc Girard,  
Councillor of Division 3- Jim Wilk,  
Councillor of Division 4- Tom Hetherington,  
Councillor of Division 5- Dave Delahey,  
Councillor of Division 6- Kim Dalgarno  
Administrator - Mike Wirges

**DELEGATIONS**

Sid Wilson -Municipal Public Works  
Stacey Wiebe, Barry Balog- Finning Canada  
Public Hearings -9:30 a.m.; 10:30 a.m.; 11:30 a.m.

**CALL TO ORDER**

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:30 a.m.

**AGENDA APPROVAL**

**45/18**

**Crichton:** That Council approve the Agenda as presented.

**Carried**

**VISITOR**

Sid Wilson from Municipal Public Works appeared before Council at 8:36 a.m. to discuss work related matters. The following topics, among other matters, were discussed:

- wash boarding areas being monitored and graded as required;
- racking for grader blades priced between \$1,500.00 and \$2,500.00;
- Springs being repaired on doors to main shop and will require weather stripping;
- Demoing Case grader.

**METAL RACKING SYSTEM**

**46/18**

**Delahey:** That Council approve the purchase of a heavy duty rack/shelving system for the new public works storage shed at a cost not to exceed \$2,500.00

**Carried**

Stacey Weibe and Barry Balog from Finning Canada entered Council Chambers at 8:45 a.m. to hear submitted quotations for Grader.

Mr. Weibe and Mr. Balog exited the meeting at 9:12 a.m.

**SALE AND PURCHASE OF GRADER**

**47/18**

**Girard:** That Council approve of the purchase of a 2018 160 M Caterpillar Motor Grader from Finning Canada Ltd. at a cost of \$464,339.10 which includes applicable taxes and furthermore authorize the sale of the used Municipal- 2013 160M Caterpillar Motor Grader to Ritchie Brothers Auction Ltd. at a price of \$159,000.00 plus GST.

**Carried**

**SOD MULCHER PURCHASE**

**48/18**

**Hetherington:** That Council approve of the purchase of a Capital I Sod Mulcher from Finning Canada Ltd. in the amount of \$31,614.62 including applicable taxes, which includes the trade in of the Municipal 2004 Sod Mulcher.

**Carried**

**MINUTES**

**49/18**

Sid Wilson exited the meeting at 10:54 a.m.

**Crichton:** That the Minutes from the Special Council Meeting held on January 10, 2018 and the Regular Council Meeting held on January 16, 2018 be approved as presented.

**Carried**

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**Reeve's Initials**

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**Administrator's Initials**

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Regular Council Meeting February 13, 2018

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| 2018 MUNICIPAL BUDGET                     | 50/18 | <p><b>Dalgarno:</b> That Council approve the 2018 Capital and Operating Budget as presented.</p> <p>Councillor Jim Wilk declared a Conflict of Interest regarding the Public Hearing and recused himself from the Council meeting at 9:30</p>   | <p><b>Carried</b></p> |
| RECESS FOR PUBLIC HEARING                 | 51/18 | <p><b>Delahey:</b> That Council recess the meeting at 9:30 a.m. for a Public Hearing regarding a Zoning Amendment.</p>  | <p><b>Carried</b></p> |
| RECONVENE MEETING                         | 52/18 | <p><b>Delahey:</b> That this meeting reconvene at 9:47 a.m.</p>   | <p><b>Carried</b></p> |
| BYLAW NO. 1-2018                          | 53/18 | <p><b>Girard:</b> That Bylaw No. 1-2018, being a Bylaw to provide for entering into an Agreement under Section 69 of <i>The Planning and Development Act, 2007</i> for a Contract Zone be given Second Reading.</p> <p>Councillor Wilk re-joined the meeting at 10:12 a.m.<br/>Councillor Jeff Crichton declared a Conflict of Interest regarding the Road Closure Bylaw and exited the meeting at 10:18 a.m.</p>   | <p><b>Carried</b></p> |
| BYLAW NO. 3-2018                          | 54/18 | <p><b>Girard:</b> That Bylaw No. 3-2018 being a Bylaw to Provide for the Closure of a Portion of Road in the Rural Municipality of Moose Jaw No. 161 be given Second Reading.</p>   | <p><b>Carried</b></p> |
|   | 55/18 | <p><b>Hetherington:</b> That Bylaw No. 3-2018 being a Bylaw to Provide for the Closure of a Portion of Road in the Rural Municipality of Moose Jaw No. 161 be given Third and Final Reading.</p>  | <p><b>Carried</b></p> |
| TRANSFER AND SALE OF PARTIAL RIGHT OF WAY | 56/18 | <p><b>Girard:</b> That Council authorize the transfer of the Road being all that portion of the Original Road Allowance lying ENE 9-16-26 W2M and within the bold dashed lines of a Proposed Subdivision Plan prepared by C.R.Christie, SLS. dated November 16, 2017 and hereto attached, to Robert Jeffrey Crichton and Stephanie Crichton , subject to the written acceptance of the Crichton's on the following conditions:<br/>(a) The property be sold for \$200.00, based on the Fair Market Value and amount of right of way in question;<br/>(b) The Crichton's will assume all survey, development and legal costs associated with the abandonment, transfer(s) and consolidation.</p> <p>Councillor Crichton rejoined the meeting at 10:20 a.m.</p> | <p><b>Carried</b></p> |
| STOCK GROWERS ASSOCIATION DONATION        | 57/18 | <p><b>Dalgarno:</b> That Council approve of a \$500.00 donation to the Saskatchewan Stock Growers' Association to assist ranchers impacted by the wildfires in the south-west part of the Province.</p>   | <p><b>Carried</b></p> |
| 2018 DUST CONTROL/ROAD STABILIZER         | 58/18 | <p><b>Delahey:</b> That Council accept the proposal from Fort Distributors Ltd. to apply Magnesium Chloride as a dust control/road stabilizer at a cost of 34 cents per litre including application.</p>  | <p><b>Carried</b></p> |
| 2018 COUNCIL INDEMNITY AND MILEAGE        | 59/18 | <p><b>Wilk:</b> That the hourly indemnity rate for Council be set at \$36.00 per hour and mileage rate remain at 60 cents per kilometer.</p>  | <p><b>Carried</b></p> |

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Reeve's Initials

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Administrator's Initials

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| BYLAW 4-2018                      | 60/18 | <b><u>Girard:</u></b> That Bylaw No. 4-2018 being a Bylaw to Regulate the Speed of Vehicles on certain Highways in the Rural Municipality of Moose Jaw No. 161 be given First Reading.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>   |
|                                   | 61/18 | <b><u>Delahey:</u></b> That Bylaw No. 4-2018 be given Second Reading.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>  |
|                                   | 62/18 | <b><u>Dalgarno:</u></b> That Bylaw No. 4-2018 proceed to Third Reading.<br><br><p style="text-align: right;"><b><u>Carried Unanimously</u></b></p>  |
|                                   | 63/18 | <b><u>Hetherington:</u></b> That Bylaw No. 4-2018 being a Bylaw to Regulate the Speed of Vehicles on certain Highways in the Rural Municipality of Moose Jaw No. 161 be given Third and Final Reading.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>   |
| RECESS FOR PUBLIC HEARING         | 64/18 | <b><u>Girard:</u></b> That Council recess the meeting at 10:30 a.m. for a Public Hearing regarding a Zoning Amendment.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>   |
| RECONVENE MEETING                 | 65/18 | <b><u>Delahey:</u></b> That this meeting reconvene at 10:46 a.m.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>   |
| DEVELOPMENT PERMIT NO. 50-2017    | 66/18 | <b><u>Girard:</u></b> That Council deny Development Permit No. 50-2017, being a request to Amend the Zoning to accommodate a Trucking Operation on a Country Residential lot located on Pt NW 9-16-26 W2 and furthermore rescind Resolution # 34/18.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p> |
| BYLAW 5-2018                      | 67/18 | <b><u>Wilk:</u></b> That Bylaw No. 5-2018 being a Bylaw to Amend Zoning Bylaw No. 6-2011 be given First Reading.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>   |
| 2017 AUDITED FINANCIAL STATEMENTS | 68/18 | <b><u>Crichton:</u></b> That Council approve the 2017 Audited Financial Statement as presented by Robert Tiede C.P.A.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p> <p>Councillor Kim Dalgarno exited the meeting at 11:05 a.m. and did not return.</p>  |
| 2018 SARM ANNUAL CONVENTION       | 69/18 | <b><u>Crichton:</u></b> That Council appoint Councillors Marc Girard and Dave Delahey as voting delegates at the 2018 SARM Annual Convention.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>  |
| SMHI VOTING DELEGATE              | 70/18 | <b><u>Girard:</u></b> That Council appoint Councillor Dave Delahey as Saskatchewan Municipal Hail Insurance (SMHI) voting delegate at the 2018 SMHI Annual Meeting.<br><br><p style="text-align: right;"><b><u>Carried</u></b></p>  |

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Reeve's Initials

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Administrator's Initials

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| ROAD PERMITTING WORKSHOP      | 71/18 | <b>Wilk:</b> That Council authorize the Administrator and Assistant to attend the Road Permitting workshop scheduled for February 21, 2018 in Weyburn.<br><br><b>Carried</b>   |
| DEVELOPMENT PERMIT NO. 3-2018 | 72/18 | <b>Girard:</b> That Council approve Development Permit No. 3-2018, being an application for a private Cattle farm to be located on S-5-17-27 W2 subject to the following : (a) The handling facilities (corrals, shelters, etc.) are to be located on the South West quarter (SW 5-17-27 W2), in order to reduce the impact of smell and noise to the neighboring residential property owners to the east and adhering to Ministry of Agriculture setbacks to water sources;<br>(b) The operation shall not exceed 300 animal units as indicated on the Development Permit application;<br>(c) Additional preventative measures as determined by the Ministry of Agriculture or Saskatchewan Water Security may be required to reduce potential Environmental impacts to nearby water course;<br>(d) Expansion of the facilities beyond the 300 animal units will require additional Provincial and Municipal Permit applications prior to the expansion of the operation.<br><br><b>Carried</b> |
| DEVELOPMENT PERMIT NO. 5-2018 | 73/18 | <b>Wilk:</b> That Council table the request for a multi-parcel subdivision proposed for Pt. NW 26-16-27 W2 pending additional information to be provided from the developer.<br><br><b>Carried</b>   |
| RECESS FOR PUBLIC HEARING     | 74/18 | <b>Girard:</b> That Council recess the meeting at 11:30 a.m. for a Public Hearing regarding a Discretionary Use Development Permit.<br><br><b>Carried</b>  |
| RECONVENE MEETING             | 75/18 | <b>Girard:</b> That this meeting reconvene at 11:35 a.m.<br><br><b>Carried</b>   |
| DEVELOPMENT PERMIT NO. 7-2018 | 76/18 | <b>Hetherington:</b> That Council approve Development Permit No. 7-2018 being an application submitted on behalf of Buffalo Pound Water Treatment Facility proposing the construction of an Electrical Substation, conditional upon the project being reviewed and inspected by Professional Building Inspectors.<br><br><b>Carried</b>  |
| DEVELOPMENT PERMIT NO. 2-2018 | 77/18 | <b>Hetherington:</b> That council authorize and approve the proposed plan of subdivision submitted on behalf of the owner of NE 10-17-27 W2, being an application to subdivide a 4.047 hectare (10.00 acre) parcel for Residential purposes, subject to the following conditions and comments:<br>(a) The proposed parcel conforms to the existing zoning (AR) Section 7.4 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011;<br>(b) Council acknowledges that a Servicing Agreement with the applicant will not be required at this time.<br><br><b>Carried</b>  |
| DEVELOPMENT PERMIT NO. 8-2018 | 78/18 | <b>Wilk:</b> That Council table the request for a multi-parcel subdivision proposed for Pt. NW 26-16-27 W2 pending additional information to be provided from the developer.<br><br><b>Carried</b>   |

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| DEVELOPMENT PERMIT<br>NO. 9-2018    | 79/18 | <p><b>Girard:</b> That Council approve Development Permit No. 9-2018, being an application to construct a new residence and garage on Pt. SW 26-16-27 W2 with the following conditions:</p> <p>(a) The Development shall take place as indicated on the submitted sketch plans;</p> <p>(b) This Permit constitutes the required Building Permit necessary for any residential, commercial or industrial construction pursuant to the bylaws of the municipality, which includes the necessary building inspections to be completed by Professional Building Inspectors (PBI), the Municipal appointed Building Inspectors;</p> <p>(c) An approved Occupancy Permit from PBI will be required prior to moving into the residence;</p> <p>(d) Considering the proposal is adjacent to a Provincial Highway (32nd Ave), the applicant will require an approved Roadside Development Permit from the Ministry of Highways and conform with Ministry setbacks;</p> <p>(e) Electrical, plumbing and wastewater disposal permits are not handled through this office – they are the responsibility of other authorities.</p> | <p><b>Carried</b></p> |
| CHILDREN AT PLAY SIGN<br>REQUESTS   | 80/18 | <p><b>Delahey:</b> That Council approve the installation of 2-"Children at Play" signs on the SE 9-18-26 W2 as per the RM of Moose Jaw No. 161 Sign Cost Share policy.</p>  | <p><b>Carried</b></p> |
| DONATION TO SHRINERS<br>IN MEMORIAM | 81/18 | <p><b>Wilk:</b> That Council donate \$1,000.00 to the local Shriners Club in memory of Orval Brownlee, past Division 4 Councillor for the RM of Moose Jaw No. 161.</p>  | <p><b>Carried</b></p> |
| WEED APPLICATOR<br>LICENSE          | 82/18 | <p><b>Delahey:</b> That Council authorize Don McMillan to complete the appropriate Weed Applicator License course with fees in the amount of \$374.00 plus applicable taxes, to be paid for by Municipality.</p>  | <p><b>Carried</b></p> |
| ADMINISTRATOR<br>REPORT             | 83/18 | <p><b>Wilk:</b> That Council accept the Administrator's report as presented.</p>  | <p><b>Carried</b></p> |
| SAMA INVOICE                        | 84/18 | <p><b>Crichton:</b> That Council authorize payment to the Saskatchewan Assessment Management Agency (SAMA) in the amount of \$24,331.00 for the assessment services provided to the Municipality in 2018.</p>   | <p><b>Carried</b></p> |
| FINANCIAL STATEMENT                 | 85/18 | <p><b>Girard:</b> That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of January 2018 as presented on Schedule A.</p>  | <p><b>Carried</b></p> |
| ACCOUNTS PAYABLE                    | 86/18 | <p><b>Delahey:</b> That Council approve the Accounts Payable for corresponding cheque numbers 12008 to 12040 in addition to the Canada Trust Electronic Banking payments in the amount of \$114,936.01 as presented on Schedule B.</p>  | <p><b>Carried</b></p> |

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**CORRESPONDENCE**

**87/18**

**Hetherington**: That Council acknowledge receipt of the correspondence as listed:  
a) SARM: Best practices for bridge inventory; Weekly Policy Bulletins; SARM update; Crossing upgrade cost estimate inquiries; Congratulations to Scott Moe; Municipal management Essentials (training schedule) Southeast College; SARM Division Elections (1,3,5); Risk Management Seminar-March 13.18; Crime Stoppers 2018 Requisition/Newsletter; Excess Liability Certificate  
b)WUQWATR- Membership letter  
c) SMHI- Annual Meeting Minutes/2017 Financial Statement  
d) APAS- Farmers Voice Magazine; Membership Information  
e) Agriculture in the Classroom- Newsletter

**Carried**

Councillor Hetherington exited the meeting at 1:00 p.m. and did not return.

**ADJOURN**

**88/18**

**Crichton**: That the meeting be adjourned at 1:15 p.m.

**Carried**

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**Reeve's Signature**

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**Administrator's Signature**