

RURAL MUNICIPALITY OF MOOSE JAW NO. 161

January 12th, 2016

A Regular Meeting of Council of the Rural Municipality of Moose Jaw No.161 was held on Tuesday, January 12th, 2016 in the Municipal Office, 1410 Caribou St. W.,Moose Jaw, Saskatchewan.

PRESENT

**Reeve - Ron Brumwell,
Councillor of Division 1- Jeff Crichton,
Councillor of Division 2- Marc Girard,
Councillor of Division 3- Brent Evans,
Councillor of Division 4- Tom Hetherington,
Councillor of Division 5- Karyn Mossing
Councillor of Division 6- Kim Dalgarno**

Administrator - Mike Wirges

VISITORS

**Sid Wilson, Todd McLaren-Municipal Public Works
Bond Mowing Services
Moose Jaw Fire Department Representatives**

CALL TO ORDER

With a Quorum being present, Reeve Brumwell called the meeting to order at 8:33 a.m.

Sid Wilson from Municipal Public Works appeared before council at 8:41 a.m. to discuss work-related matters. The following topics, among other matters, were discussed with council:

- Range Road and Road closed signs installed as requested;
- Mowing of cattails/bull rushes completed;
- weather stripping on main shop doors installed, current doors have very limited R-value consider replacement in 2016;
- Mulcher will require repairs of approximate \$1,500.00;
- One grader will require new tires for 2016;
- culverts will be required to be replenished.

Mr. Wilson exited Council chambers at 9:01 a.m.

MINUTES

01/16 Girard: That the minutes from the Regular Meeting held on December 8th, 2015 be approved as presented.

Carried

FINANCIAL STATEMENT

02/16 Mossing: That the Rural Municipality of Moose Jaw No. 161 approve the Financial Statement and Bank Reconciliation for the month of December 2015 as presented on Schedule A.

Carried.

ACCOUNTS PAYABLE 2015

03/16 Evans: That Council approve the Accounts Payable for corresponding cheque numbers 11046 to 11087 in addition to the TD Canada Trust Electronic Banking payments in the amount of \$816,820.62 representing 2015 payments as presented on Schedule B.

Carried.

ACCOUNTS PAYABLE 2016

04/16 Evans: That Council approve the Accounts Payable for corresponding cheque numbers 11088 to 11105 in addition to the TD Canada Trust Electronic Banking payments in the amount of \$160,486.83 representing 2016 payments as presented on Schedule C.

Carried.

STARS 2016-17 FUNDING

05/16 Mossing: That Council approve funding to STARS for 2016 to 2017 in the amount of \$2,500.00 for each year.

Carried.

ROAD TENDERS 5.5 KMS

06/16 Girard: That Council authorize the construction/clay cap of a total of 5.5 kilometers of road located on East/South East Sections 1, 12-16-26-W2 (Petrolia Road South) and on North Section 22-17-27 W2 and furthermore authorize AECOM to engineer and tender the contract for the roads as required by the North West Trade Partnership Agreement with a closing date and time of the tenders to be February 8th, 2016 at 4:00 p.m.

Carried.

Reeve's Initials _____

Administrator's Initials _____

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BUDGET AND EMPLOYEE REVIEW MEETING	07/16	<u>Mossing:</u> That a meeting of Council to address the 2016 draft budget and the completion of staff performance reviews be set for January 19th, 2016 at 9:00 a.m. <p style="text-align: right;"><u>Carried.</u></p>
VISITOR		Representatives from Bond Mowing Services entered Council chambers at 10:38 a.m. to discuss the upcoming 2016 mowing season. The delegates exited council chambers at 10:45 a.m. Gord Hewitt and Bill Howes representing the Moose Jaw Fire Department entered council chambers at 10:51 a.m. to discuss the uses and funding campaign for the Hyperbaric Chamber. Mr. Hewitt and Mr. Howes exited the meeting at 11:10 a.m.
2016/17 MOWING TENDER	08/16	<u>Evans:</u> That Council authorize the Administrator to Tender the 2016/17 Roadside Mowing contract with an additional 2 year option, on Sasktenders and furthermore the closing date and time for the bids be February 8th, 2016 at 4:00 p.m. <p style="text-align: right;"><u>Carried.</u></p>
2016 FIRE PROTECTION	09/16	<u>Girard:</u> That Council authorize payment to the City of Moose Jaw in the amount of \$64,461.24 as a retainer for 2016 Fire Protection services. <p style="text-align: right;"><u>Carried.</u></p>
SASK LOTTERIES GRANT	10/16	<u>Dalgarno:</u> That council authorize designating the municipality's 2011 census population of 1,147 persons to the Rural Municipality of Moose Jaw No. 161 Recreation Board for the years 2016 and 2017 under the Community Grant Program for Sport, Culture and Recreation (Saskatchewan Lotteries Trust Fund), and further, that the Administrator be authorized to sign any necessary documents in this regard. <p style="text-align: right;"><u>Carried.</u></p>
RECESS-PUBLIC HEARING	11/16	<u>Mossing:</u> That Council recess the meeting in order to conduct a public hearing in relation to a Discretionary Development Permit. <p style="text-align: right;"><u>Carried.</u></p>
RECONVENE MEETING	12/16	<u>Hetherington:</u> That the meeting hereby be reconvened. <p style="text-align: right;"><u>Carried.</u></p>
DEVELOPMENT PERMIT NO. 12-2015	13/16	<u>Girard:</u> That council authorize and approve the proposed plan of subdivision submitted on behalf of the owner of S1/2 27-17-25-W2, being an application to subdivide 2 parcels totaling 6.88-hectares (17.00-acres) for Residential purposes, subject to the following conditions and comments: (a) The proposed parcels conform to the existing zoning (AR) Section 7.4 of the RM of Moose Jaw No. 161 Zoning Bylaw No. 6-2011; (b) All parcels including the road allowance accessing the properties, as shown on the Plan of Sub-division, be appropriately surveyed and all property lines adhered to, which includes adhering to setbacks of new buildings, new trees and all equipment and machinery as indicated in section 7.4 of the RM of Moose Jaw No 161 Zoning Bylaw; (c) As the parcels are contained within a zoned Agriculture Resource (AR) area, the applicant acknowledges the acceptance of "normally accepted agricultural practices", as defined in <i>The Agriculture Operations Act</i> . (d) A Servicing Agreement with the applicant will be not be required, as each property will contain their own independent access from the Municipal road allowance. <p style="text-align: right;"><u>Carried.</u></p>

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DEVELOPMENT PERMIT NO. 42-2015	14/16	<p><u>Mossing:</u> That Council approve in principal, the relocation of a residence into the Municipality to be located on Pt. NE 26-16-27 W2, conditional upon receipt of a Pre-move Inspection Report to be conducted by Professional Building Inspectors and forwarded to the Municipality for review to ensure adherence to Building Code Standards, prior to the relocation taking place.</p> <p style="text-align: right;"><u>Carried.</u></p>
ORDER-NUISANCE ABATEMENT BYLAW	15/16	<p><u>Evans:</u> That further to Resolution No.201/15 council authorize the Administrator to issue an Order pursuant to Bylaw No. 10-2005 -The Nuisance Abatement Bylaw and Section 364 of The Municipalities Act to the owners of Blk A Plan 101966878 Pt. NE 26-16-27 W2 and furthermore forward the information to the local Conservation Officer and RCMP to investigate other potential infractions as per Provincial Legislation.</p> <p style="text-align: right;"><u>Carried.</u></p>
ORDER-ZONING BYLAW CONTREVENTION	16/16	<p><u>Girard:</u> That further to Resolution No.173/15, Council authorize the Administrator to pursue an Order to remedy the contraventions of Bylaw No. 6-2011-The Zoning Bylaw to the owners of Pt. NE 35-16-26 W2.</p> <p style="text-align: right;"><u>Carried</u></p>
RMAA MEMBERSHIP	17/16	<p><u>Crichton:</u> That Council authorize payment to the RMAA for the 2016 memberships for the Administrator in the amount of \$400.00 and the Assistant Administrator in the amount of \$100.00.</p> <p style="text-align: right;"><u>Carried</u></p>
STRUCTURE INSPECTION	18/16	<p><u>Crichton:</u> That council engage Professional Building Inspectors to verify provincial regulations regarding structure requirements used within "amusement type" commercial operations to ensure adherence to Provincial and Federal codes, specific to the property located on Pt. NE 33-16-25 W2.</p> <p style="text-align: right;"><u>Carried</u></p> <p>Brent Evans exited Council chambers at 12:55 p.m. and did not return.</p>
DAILY REMUNERATION LIMITS	19/16	<p><u>Girard:</u> That the daily remuneration rate for Council be paid for up to an 8 hour day and for meetings extending beyond 8 hours, Council be paid at the hourly rate for the time exceeding 8 hours and furthermore travel time shall also be paid at the hourly rate when it extends the work day beyond 8 hours.</p> <p style="text-align: right;"><u>Defeated</u></p>
TABLE RESOLUTION	20/16	<p><u>Girard:</u> That Council discuss the daily remuneration limits at the next regularly scheduled meeting of Council.</p> <p style="text-align: right;"><u>Carried</u></p>
BLUE BEACONS	21/16	<p><u>Mossing:</u> That as per communication received from the Ministry of Highways, Council approve the purchase of three (3) Blue beacon/lights for the snow removal equipment at a total price not to exceed \$1,200.00.</p> <p style="text-align: right;"><u>Carried</u></p>
SARM HEALTH AND DENTAL BENEFITS	22/16	<p><u>Crichton:</u> That Council authorize the offer to upgrade to the SARM Level 5 Health and Dental Benefits plan to full time employees of RM 161 effective January 1st, 2016 and furthermore the cost for the upgrade to the Level 5 plan be shared equally among the Municipality and participating employees</p> <p style="text-align: right;"><u>Carried</u></p>
ASSISTANT ADMINISTRATOR	23/16	<p><u>Hetherington:</u> That Council approve the Assistant Administrator's request to move down to 90% of full time employment status effective February 1, 2016 and furthermore the Assistant's monthly salary be adjusted accordingly.</p> <p style="text-align: right;"><u>Carried</u></p>

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2016 LIABILITY COVERAGE	24/16	Hetherington: That Council approve the excess Liability Coverage for the municipality as presented by SARM for 2016.	<u>Carried</u>
REQUEST FOR QUOTES	25/16	Mossing: That Council authorize the Administrator to obtain quotes for the purpose of replenishing culverts in addition to the replacement of shop doors at the Public works building.	<u>Carried.</u>
RETURNING OFFICER	26/16	Mossing: That Mike Wirges be appointed as Returning Officer for the Municipal Elections scheduled for Wednesday, October 26th, 2016	<u>Carried.</u>
ADMINISTRATOR'S REPORT	27/16	Hetherington: That Council accept the Administrator's report as presented.	<u>Carried.</u>
CORRESPONDENCE	28/16	Mossing: That Council acknowledge receipt of the correspondence as listed : G. Chernick- Weed report; Sask Lotteries- Grants program package; SARM- Repeal of COOL letter, VP letter of support-H. Milanowich & C. Sterling, Winter weight order, 2016 SARM fees, Training grant program; SGI- Blue lights on snow equipment; SaskWater- Buffalo Pound East Expansion project on hold.	<u>Carried.</u>
THANK YOU- ACKNOWLEDGEMENT	29/16	Dalgarno: That Council acknowledge the "Thank you" and appreciation card received from J. Carey Farms Ltd. and furthermore forward his appreciation to the employees of the Municipality.	<u>Carried.</u>
ADJOURN	30/16	Girard: That this meeting be adjourned at 2:55 p.m.	<u>Carried.</u>

Reeve

Administrator